



Ref. No.: DOS/CIRCULAR/12-01/2025

Dated: December 17, 2025

CIRCULAR

Sub: Submission of relevant documents for processing of results of Provisional Admit Card Holders who have appeared in the December - 2025 term of examinations of Foundation, Intermediate & Final Course

With reference to the Circular vide Ref. No. DOS/CIRCULAR/10-01/2025 dated 21/10/2025 regarding issuance of Admit Cards for appearing in the **December-2025** term of examinations and based on students' undertakings in the Provisional Admit Card, relevant documents are to be submitted by the students within the specified due dates-

- 10+2 Pass Mark Sheet for Foundation Course **by 05/01/2026**
- Graduation Mark Sheet or equivalent Certificate for Intermediate Course **by 31/01/2026**
- Practical Training & IOTP Training for Final Course **by 31/01/2026**
- Practical Training Form-**T5B** for Final Course **by 10/02/2026**

If the relevant documents are not submitted within the specified due dates, result could not be published as per your undertakings.

This is for information and final reminder to concerned students of the Institute who have already appeared in the **December-2025** term of examinations.


CMA Avijit Mondal
Joint Director and H.O.D Studies
(Academics, Administration & E-Learning)

e-Distribution:

- 1) President's Office
- 2) Secretary
- 3) All HODs at Headquarters, Kolkata Office and Hyderabad Centre of Excellence
- 4) All Regional Councils of the Institute
- 5) All Chapters of the Institute
- 6) All Overseas Centres
- 7) IT Department- for uploading on the website of the Institute
- 8) Secretariat
- 9) Notice Board

Copy to:

- 1) President, The Institute of Cost Accountants of India
- 2) Vice President, The Institute of Cost Accountants of India
- 3) All Council Members