

**Soft Skill and Computer Training Course for Intermediate Students**

<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Subject</b>
10.05.2022	Tuesday	09.45am-11.45am	Motivational Speech
11.05.2022	Wednesday	09.45am-11.45am	Tally-Intoduction to Tally prime
12.05.2022	Thursday	04.00 pm - 06.00 pm	Soft Skills Training
12.05.2022	Thursday	09.45am-11.45am	Tally- Master Set-Up
13.05.2022	Friday	09.45am-11.45am	Tally- Accounts Management
15.05.2022	Sunday	03.00 pm - 05.00 pm	Soft Skills Training
17.05.2022	Tuesday	04.00pm-06.00pm	Soft Skills Training
17.05.2022	Tuesday	09.45am-11.45am	Tally-Inventory Management
19.05.2022	Thursday	09.45am-11.45am	Tally-Order Management
22.05.2022	Sunday	09.45am-11.45am	Tally-Godown Management
23.05.2022	Monday	09.45am-11.45am	Tally-Cost centre and Cost category
25.05.2022	Wednesday	09.45am-11.45am	Tally-Memorandum Vouchers
27.05.2022	Friday	09.45am-11.45am	Tally-Budget and Control
27.05.2022	Friday	07.30pm-09.30pm	Micro Soft Training
29.05.2022	Sunday	09.45am-11.45am	Tally-Goods and Service Tax
30.05.2022	Monday	07.30pm-09.30pm	Micro Soft Training
31.05.2022	Tuesday	09.45am-11.45am	Tally-Tax Deducted at Source
31.05.2022	Tuesday	07.30pm-09.30pm	Micro Soft Training
01.06.2022	Wednesday	07.30pm-09.30pm	Micro Soft Training
02.06.2022	Thursday	09.45am-11.45am	Tally-Bill of Materials (Accounting in Manufacturing)
02.06.2022	Thursday	07.30pm-09.30pm	Micro Soft Training
03.06.2022	Friday	07.30pm-09.30pm	Micro Soft Training
05.06.2022	Sunday	09.45am-11.45am	Tally-Payroll Accounting
06.06.2022	Monday	09.45am-11.45am	Tally-Bank Reconciliation Statement

06.06.2022	Monday	07.30pm-09.30pm	Micro Soft Training
07.06.2022	Tuesday	07.30pm-09.30pm	Micro Soft Training
08.06.2022	Wednesday	09.45am-11.45am	Tally-MIS Report
08.06.2022	Wednesday	07.30pm-09.30pm	Micro Soft Training
09.06.2022	Thursday	07.30pm-09.30pm	Micro Soft Training
10.06.2022	Friday	09.45am-11.45am	Tally-Data Backup and Recovery