

**Attention of Stakeholders:**

The Institute is getting several queries relating to filing of CRA-4 on MCA 21 portal. These queries generated by MCA System may be: *Attached Instance Document is not prescrutinised for the CIN as entered in the form or Fill all the fields in the form appropriately, etc.* The matter was discussed with Cost Audit Branch, Ministry of Corporate Affairs, the Companies filing the Cost Audit Reports in CRA-4 are requested to raise the "Ticket" for their queries relating to filing of CRA-4 on the MCA website at the following link:

<http://www.mca.gov.in/DCAPortalWeb/dca/MyMCALogin.do?method=setDefaultProperty&mode=46>.

As informed by Cost Audit Branch, the queries are attended by the MCA Help Desk on Hourly basis.