



## THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

14<sup>th</sup> March, 2014

### **Expression of Interest for Consultancy Services for Interior Works at Plot No.97, Sector 15, CBD Belapur, Navi Mumbai - 400 614.**

1. The Institute of Cost Accountants of India is a premier professional body of Cost & Management Accountants in the country established under The Cost and Works Accountants Act, 1959 enacted by the Parliament to regulate the profession of Cost and Management Accountancy in India.
2. The Institute is constructing the Institute Building at Navi Mumbai and intends to engage Consultant for the following works:
  - a) Interior Designing for entire building
  - b) Designing of Auditoria, Conference Halls
  - c) Acoustics: Sound Systems, Lighting Systems
  - d) Air-conditioning (HVAC) Systems
  - e) Fire-Fighting System
  - f) Office-Automation
  - g) Audio-Video System (PA System)
  - h) Tendering and Contracting
  - i) Quality Control
  - j) Quality Certification
  - k) Supervision of the work
  - l) Certification of Bills of Contractors
  - m) Any other work required and necessary for the completion of Interior Works
3. Interested Interior Designers may forward their offers/proposals along with willingness at the following address within **28<sup>th</sup> March, 2014 upto 6.30 p.m.** The offer should include the supporting literature. The offer should be addressed to:

Director (Administration)  
The Institute of Cost Accountants of India  
CMA Bhawan,  
12, Sudder Street,  
Kolkata – 700 016.  
Tele: 033-2252-1301/1034/1035/1492/1602/1619/7373/7143
4. The applications should be submitted along with the following documents:
  - a) Brief details of their company/business.
  - b) Copy of proof of Formal Training, Certificate Course in Interior Designing and Valid Registration with the Association(s) formed for the betterment of interior designers.
  - c) Details of similar works carried out in last five years and annual turnover.