



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(Statutory Body under an Act of Parliament)

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CMA/DEL/PD/2019-20

May 3, 2019

Subject: Engagement of TWO Trainees in Professional Development Department at New Delhi

The Professional Development Department of the Institute of Cost Accountants of India requires 2 Qualified Cost Accountants (Final passed) as Trainees to be posted at New Delhi Office of the Institute to carry out various jobs in the PD Department. The eligible candidate should have the following additional qualities:

- Working knowledge of latest application software like MS Office,
- Good written and oral communication skills,
- Good knowledge of latest professional activities / developments,
- Ability to work in a team.

The terms and condition of Cost Trainees/Trainees are:

1. The period of engagement is for 6 Months from date of joining. However, it may be terminated earlier, if so necessary.
2. This engagement as Cost Trainee/Trainee is not a regular employment in the Institute and it will not confer right or privilege whatsoever in any manner on the part of such a trainee for regularization or continuous engagement in the Institute.
3. A consolidated monthly honorarium of Rs.16,500/- (Rupees Sixteen Thousand Five Hundred only) will be paid during the period of engagement.
4. Cost Trainee/Trainee will be required to attend the office regularly on all working days and be guided by the Institute's working hours. He will not be entitled to any paid leave as such but as a special case he will be allowed one day leave per month.
5. Any other terms as may be imposed by the Institute from time to time

If you are interested, please send your resume to pd5@icmai.in by **12th May, 2019** positively

Shortlisted candidates will be called for a Group Discussion and personal interview. No TA/DA will be paid for appearing in the GD/personal interview.


CMA S.C. Gupta
Sr. Director-P D & CPD