

VACANCY

The Institute of Cost Accountants of India invites applications for the post of Accounts Assistant and Admin Assistant for its Northern India Regional Council at Lodhi Road, New Delhi under 3rd party payroll of the Institute. The details of the advertised positions are given as under:

Position 1 (Vacancy: One): Accounts Assistant

Required Qualification: CMA (Inter)/ Commerce Graduate.

Required Experience: Minimum 1 year experience in General Accounting.

Age Criteria: Below 30 years.

Salary: Rs. 20,000/- - 25,000/- per month along with all eligible statutory benefits.

Position 2 (Vacancy: One): Admin Assistant

Required Qualification: Graduate in any stream. The candidate should have good communication skills and good knowledge of MS Office and other prominent office suites and platforms etc.

Required Experience: Minimum 1 year relevant field experience.

Age Criteria: Below 28 years.

Salary : Rs.20,000/- - 25,000/- per month along with all eligible statutory benefits.

The interested candidates may send in their resume at nirc@icmai.in latest by 15th Jan. 2024.