



भारत सरकार
प्रधान मुख्य आयकर आयुक्त, गुजरात का कार्यालय
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No. PCCIT-GUJ/HQ/DC-Co.ord./160/Vol.-1/2023-24/449

Date: 20/12/2023

PUBLIC NOTICE

The Income Tax Department, Gujarat invites applications from Cost Accountants for empanelment u/s 142(2A) of the I.T. Act, 1961 for the period beginning from 01/04/2024 to 31/03/2026.

A. The minimum eligibility criteria for empanelment is laid down as under:

- 1) *The applicant should be a reputed partnership firm or a proprietary concern or a Limited Liability Partnership (LLP), having its office in the area(s) falling within the territorial jurisdiction of Principal Chief Commissioner of Income Tax, Gujarat and, primarily engaged in the profession of cost accountancy and cost auditing, having a staff strength of at least 5, including a minimum of 2 Cost Accountants who have been working continuously with the applicant for atleast last one year as on 31/03/2023;*
- 2) *The applicant should have filed returns of income regularly upto AY 2023-24 and the Gross Professional Receipts of the applicant exclusively from professional services like cost consultancy/cost audits/internal audits/accountancy declared therein should not be less than Rs. 15 lakhs in any two out of the last five preceding financial years i.e from 2018-19 to 2022-23;*
- 3) *The applicant should have cost accountancy/cost auditing/internal audit/insolvency professional experience of minimum period of 5 years as on 31/03/2023.*
- 4) *The applicant should have audited cost records of atleast one business entity having turnover of Rs. 50 Cr or more in any two out of the last five preceding financial years i.e from 2018-19 to 2022-23;*
- 5) *There should not be any proceedings related to income tax evasion/demand/penalty/prosecution pending against the applicant or any of the partners of the applicant cost accountancy Firm/LLP/Proprietary concern on the date of application or should not have been held guilty with regard to tax evasion/penalty/prosecution under the provisions of I.T. Act, 1961;*
- 6) *The applicant should not have indulged/found indulged in any unethical professional practices; and also should not have been convicted and/or punished under any Central, State or other law;*



- 7) The applicant should not have indulged in any professional misconduct nor should have faced any complaint u/s 21 of the Cost and Work Accountants Act. 1959 for irregularity in cost accountancy before the Institute of Cost Accountants of India;

B. Terms and conditions:

- 1) Remuneration including expenses of and incidental to any special inventory valuation shall be decided on a case to case basis in accordance with Rule 14B of the I.T. Rules, 1962, and shall be paid by the Central Government /Income Tax Department.
- 2) The empanelment of Cost Accountants shall be made at the discretion of the Income Tax Department and the decision made shall be final. Apart from the above mentioned minimum eligibility criteria; the Income Tax Department reserves the right to consider other relevant factors/inputs/feedbacks etc. while finalizing the list of empanelment of Cost Accountants.
- 3) The applicant with regard to the fulfillment of requirements stated at clause (5), (6) and (7) of minimum eligibility criteria, shall furnish an affidavit on non-judicial stamp paper of minimum value duly notarized by the notary public.

C. Instructions for submission of Applications:

- 1) Application should be submitted online by filling the "Application Form" and uploading necessary supporting documents, available on official website of Income Tax Department, Gujarat www.incometaxgujarat.gov.in
- 2) The applicant shall submit **duly signed** physical copy of the electronically submitted form after taking print out of the same. The form shall be signed by the proprietor in the case of sole proprietary concern or by all the partners in case of a firm/LLP along-with their seal and membership number. The physical copy of the form shall not be enclosed with any document except an affidavit. The physical copy of the application form along-with an original affidavit can be submitted either through post or in person by visiting the office of DCIT(HQ)(Co-ordination) between 9.30 AM to 6.00 PM on all working days at Room No. 202, 2nd Floor, Aayakar Bhavan, Ashram Road, Ahmedabad-380009.

D. The last date for submission of online application is 12/01/2024.

The duly signed physical copy of the electronically submitted form along-with the original affidavit shall reach the office of DCIT(HQ)(Co-ordination) on or before 19/01/2024 by 6.00 PM.

E. The notice along-with online application form is available on official website of Income Tax Department, Gujarat www.incometaxgujarat.gov.in



(Leena Lal)

Addl. CIT (HQ) (Co-ordination)

For, Pr. Chief Commissioner of Income Tax, Gujarat
Ahmedabad

