



Food Corporation of India, Zonal Office, (EAST), Kolkata

E-Tender for Appointment of Firms of CA/CMA(India) constituting Partnership firm or a LLP firm under two bid system for undertaking Internal Audit & Physical Verification of stocks in FCI, Bihar/Jharkhand/Odisha And West Bengal Region under East zone

**Model Tender Form
Under Two Bid System**

This document is not transferable.

**FOOD CORPORATION OF INDIA
ZONAL OFFICE: EAST, KOLKATA**

INVITATION TO TENDER AND INSTRUCTIONS TO TENDERERS FOR APPOINTMENT OF FIRMS OF CHARTERED ACCOUNTANTS/COST ACCOUNTANTS CONSTITUTING PARTNERHIP FIRM OR LIMITED LIABILITY PARTNERSHIP FIRM FOR UNDERTAKING INTERNAL AUDIT & PHYSICAL VERIFICATION OF STOCKS IN FCI, UNDER EAST ZONE.

Critical Dates Sheet:

Tender Publish Date/time	20/06/2014
Document Download Start Date/time	20/06/2014 from 6.00 PM
Pre-bid meeting date/time	27/06/2014 at 11:00 AM
Document Download End Date/time	14/07/2014 up to 1:30 PM
Bid Submission Start Date/time	27/06/2014 from 11:30 AM
Bid Submission End Date/time	14/07/2014 up to 1:30 PM
Bid Opening Date/time	14/07/2014 at 2:00 PM

PLACE OF OPENING OF TENDERS	Asstt. General Manager(Audit),Zonal Office(East),10A,Middleton Row,Kolkata-700071
ADDRESS FOR COMMUNICATION	Asstt. General Manager(Audit),Zonal Office(East),10A,Middleton Row,Kolkata-700071

IMPORTANT NOTE:

1) Tender documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Intending bidders/suppliers who have not enrolled/registered in e-procurement should enrol/register before participating through the website <https://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at under the heading “**PROCEDURE FOR ONLINE TENDER**”.

2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document in electronic tender on the website <https://eprocure.gov.in/eprocure/app>.

3) The Tenderers shall deposit Tender processing Fee and Earnest Money Deposit as specified in the Tender Document. Tenders not accompanied by prescribed Earnest Money and Tender processing Fee will not be accepted. Tenders and supporting documents should be uploaded through e-procurement portal.

Note: (1) The Executive Director (Zone), Food Corporation of India, may, at his discretion, extend the bid submission date by 15 days and such extension shall be binding on the tenderers.

(2) If the date, up to which the tender is open for acceptance, is declared to be a closed/holiday/Sunday, the tender shall be deemed to remain open for acceptance till next following working day, till the same time and at the same venue.

Asstt. General Manager (Audit)
(TENDER INVITING AUTHORITY)

Invitation to Tender

FROM:

The Executive Director (Zone),
Food Corporation of India
Zonal Office,(East),Kolkata

To

Dear Sir(s),

For and on behalf of the Food Corporation of India (hereinafter called the Corporation) the Executive Director (Zone), Food Corporation of India, invites Tenders online UNDER TWO BID SYSTEM at Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) for appointment of firms of Chartered Accountants/Cost Accountants for a period of One year for undertaking Internal Audit of Regional Office/District Offices/Depots & Physical Verification of Depot of **Bihar/Jharkhand/Odisha And West Bengal Region under East zone**. The period can be extended for another year depending upon satisfactory performance of the Auditor at the sole discretion of FCI at the same terms & conditions.

Pre-bid meeting: FCI will be holding a pre-bid meeting at Food Corporation of India, Zonal Office (East), 10A, Middleton Row, Kolkata-700071 on 27/06/2014 at 11:00 AM. Interested prospective bidders or their authorized representatives who wish to participate in the Tender enquiry may participate and seek any clarifications. FCI reserves the right to make any alterations in the bid document based on the suggestions/decisions arrived at the pre-bid meeting.

Asstt. General Manager (Audit)

(Signature of Tender Inviting Authority)