



U.O. No. IA/CCL/Apptt./OS Firm/13-14/41/F Dated : 25.09.2013

Empanelment for the Appointment of Auditors for Physical Verification Central / Regional / Charged off Stores of CCL as on 31.12.2013 & NL/PL Reconciliation of Central Stores Barkakana as on 31.12.2013

Expression of Interest are invited from the Partnership Firms of the Chartered / Cost Accountants for the empanelment in connection with the appointment of Internal Auditors for Central Coalfields Limited, Ranchi for Physical verification of stock of Stores of CCL (Central / Regional / Charged Off) as on 31.12.2013 and Reconciliation between Numerical Stores Ledger & Priced Stores Ledger of Central Stores, Barkakana as on 31.12.2013. The profiles of the Firms must reach the office of the Chief of Internal Audit, CCL, Darbhanga House, Ranchi – 834029 (Jharkhand) on or before 21st day from the date of Publication of Newspaper (In case of different date of publication in various Newspapers, the last date of publication will be considered for deciding the last date of submission of profile) with the following particulars : (1) Year of establishment of the Firm along with Registration number supported by the copies of latest certificates issued by the concerned Institute, duly attested by a Partner with the seal of the firm. (2) The detailed particulars of the Partners with specific mention of the Fellowship / Associate-ship of each Partner with the copies of certificates of the concerned Institutes, duly attested by a Partner with the seal of the firm. (3) No. of qualified Assistants mentioning the Name, Qualification and Membership Number of the concerned Institute with the copies of certificates, duly attested by a Partner with the seal of the firm. (4) No. of Semi-qualified Assistants mentioning the Name, Qualification and Student Registration Number of the concerned Institute with the copies of certificates, duly attested by a Partner with the seal of the firm. (5) Year-wise detailed experience of the Firm in Coal India Limited & its subsidiaries as Statutory / Internal Auditors supported with the attested copies of appointment letters which are already executed. (6) Year-wise detailed experience of the firm in other PSU/Govt./Scheduled Bank for Statutory/Internal Audit supported with the attested copies of appointment letters which are already executed. (7) The detailed address with Telephone/Mobile/Fax number and E-mail address of the Registered head office of the Firm along with its Branches in the State of Jharkhand. (The contact number of Principal Partner should also be given). The address of the Firm in Jharkhand must be registered with the concerned Institute supported by latest document. Approximately 13 Firms will be entrusted with the audit work relating to Physical verification of stock of Stores of CCL and Reconciliation between Numerical Stores Ledger & Priced Stores Ledger of Central Stores, Barkakana. The response from the firms that are not supported with relevant documents as mentioned above and any form of misrepresentation made in respect of submitted documents will not be considered for empanelment and no further correspondence in this regard will be entertained. The firms which have been appointed by CIL or any of its subsidiaries (including CCL) for the year 2013-14 as Internal Auditors for system & transactions, Statutory Cost Auditors and appointed by CAG for Statutory Audit for the year 2013-14 must restrain themselves from submission of their profiles, as the same will not be considered. The job is to be commenced within 7 (seven) days from the issue of the appointment letter and completed in all respect along with the Audit Report within 45 (forty five) days from the date of commencement. The envelope containing profile for empanelment for appointment as Internal Auditor must be super scribed as "**Application for Empanelment of Internal Auditors for Physical Verification of Stores as on 31.12.2013 in CCL & NL/PL Reconciliation in Central Stores Barkakana**". Further details are available on CCL Website <http://ccl.gov.in>

Sd/-

General Manager (Fin)(IA)