



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)

12, SUDDER STREET, KOLKATA - 700 016

TELEPHONES: +91 33 40364757, +91 11 24666125

Website: www.icmai.in e-mail: cpu.hod@icmai.in

Central Purchase Unit

TENDER NOTICE

Ref. no. LPC/EXAM-Server/01

June 6, 2019

Tender for Virtual Private Server (Cloud) with daily backup facility

The Institute invites sealed quotations for a Virtual Private Server (Cloud) with the following detailed specifications from tier 4 datacenter, for coming 1 year, which may be extended on annual basis for further upto another 2 years based on the satisfactory performance and on the same price, terms and conditions.

- Processor: Octa Core
- RAM: 32 GB
- Hard Drive: 500 GB
- Uplink Port Speed: 100 mbps
- Monthly data transfer limit 250 GB
- 30 mbps or above data transfer speed
- Operating System: Windows Server 2012 Standard Edition 32/64 Bit
- IP Addresses: 1 IPs
- Virtual Instances
- Virtual Firewall
- Antivirus solution
- Backup storage: 500 GB

The server may be used as web server and/or Oracle database server with Oracle 11g Standard Edition One, which will be provided by us.

General Terms and conditions

- Total price will be inclusive of supply, service, and delivery. No additional charges other than quoted rate will be entertained.
- Applicable taxes will be extra.
- All payment(s) is/are to be given to the Bank A/c through Electronic Mode, hence Bank Details [(1) Name of the A/c., (2) A/c. No., (3) Type of A/c., (4) Name of the Bank, (5) Branch Name with Address and (6) IFSC Code] should be provided in the quotation.
- Attach copies of three similar orders received from reputed companies in the last three years.
- Delivery: The Supply of the VPS should be immediate.
- Backup Support: Daily backup on the VPS (Cloud)
- Uptime: 99.99%
- The time of attending the call to restoration shall not be more than 24hrs.



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- Conditional / Incomplete bids shall be rejected.
- Payment Terms and conditions:
 - a. The first payment will be made within two weeks from the date of satisfactory completion of job and receipt of Invoice.
 - b. All subsequent payments will be made on monthly basis after completion of billing cycle and receipt of invoice.
 - c. All Payments will be made through Electronic Mode to the Bank Account of the selected bidder.
- The price quoted by the Tenderer should remain valid for 30 days from the date of submission of tender.
- The bidder must submit Annexure 1 duly filled and signed.
- L1 bidder would be considered based on 'total annual price' as mentioned in annexure 1.
- Bidder shall submit this Tender Documents duly signed and stamped on each page of tender in token of his acceptance along with his bid.
- The Institute may, for any reason whether at its own initiative or in response to the clarification requested by the prospective bidder, issue amendment in the form of addendum during the bidding period and subsequent to receiving the bids. Any addendum thus issued shall become part of bidding document and bidder shall submit the addendum duly signed and stamped in token of his acceptance.
- Although the details presented in this Tender Document consisting of conditions of contract, scope of work and technical specifications have been compiled with all reasonable care, it is the bidder's responsibility to ensure that the information provided is adequate and clearly understood.
- The order will be placed for the best interest of the Institute.

For any queries, the intending bidders may contact Shri Kamallesh Pattanayak, Dy. Director (Examination – IT), ICAI, 12, Sudder Street, Kolkata – 700 016 during office hours 10.30am to 4.30pm on Monday – Friday except National Holidays.

The quotations have to be submitted to Mr. Gautam Ghosh, CPU, ICAI, 2nd floor, CMA Bhawan, 12, Sudder Street, Kolkata – 700 016 in Sealed Envelope, superscribed “**Tender for Virtual Private Server (Cloud)**” on and before 10:00a.m., June 13, 2019

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Annexure 1

Format of bid

Sl. No.	Details Requested	Provide Details
1.	Name of the Company/ Vendor	
2	Contact person & Mobile number	
3	Full address of the office With Email Address	
5	RTGS Bank Account Details	
6.	Additional Information , If any (attach separate Sheet if required)	
7.	Details of GSTN (if available)	
8.	PAN	

S No	Description (server configuration)	Qty.	Monthly Price / Unit (in INR)	Taxes (in INR)	Total (in INR)
1	<ul style="list-style-type: none">▪ Processor: Octa Core▪ RAM: 32 GB▪ Hard Drive: 500 GB▪ Uplink Port Speed: 100 mbps▪ Monthly data transfer limit 250 GB▪ 30 mbps or above data transfer speed▪ Operating System: Windows Server 2012 Standard Edition 32/64 Bit▪ IP Addresses: 1 IPs▪ Virtual Instances▪ Virtual Firewall▪ Antivirus solution▪ Backup storage: 500 GB	1			
Total annual price :					
Total annual price (in words) Rupees:					

Declaration:-

I _____ hereby certify that "I am not debarred by Department of Commerce or any Ministry/Department concerned."

Date:

Place:

Name and Signature of bidder with Corporate Seal