



# THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)

3, INSTITUTIONAL AREA, LODHI ROAD, NEW DELHI-110003

Website: [www.icmai.in](http://www.icmai.in)

Ref. No.: LTE/Infrastructure/KV Line/2024-25/02

Date: 27/11/2024

## **TENDER NOTICE**

### **Sub.: LAYING OF 11 KV LINE AND CONSTRUCTION OF 11 KV SUB STATION**

THE INSTITUTE OF COST ACCOUNTANTS OF INDIA invites sealed tenders from reputed and authorised contractors under two bid system ("A" – Technical Bid & "B" – Price Bid) for **LAYING OF 11KV LINE AND CONSTRUCTION OF 11 KV SUB STATION with a load of 445 KVA** works for its office Building at **CMA BHAWAN, C-42, Sector-62, Noida, Uttar Pradesh-201309** from contractors who have valid license from the licensing authority for executing the work.

Interested Contractors may download the tender notice from the Institute's website [www.icmai.in](http://www.icmai.in) (Tender Section). The last date of submission of the bid is **03<sup>rd</sup> December 2024 at 3.00 PM.**

#### **The Technical Details are as under;**

<b>1. Construction of Meter Room &amp; CSS complete plinth</b>	01
<b>2. CSS 2 panel connect cable complete work (400 mm cable)</b>	01
<b>3. Place of Work</b>	Institute of Cost Accountants of India, CMA Bhawan, C-42, Sector-62, Noida, Uttar Pradesh-201309
<b>4. Description of the Item</b>	<ol style="list-style-type: none"><li>1. Construction of Meter Room &amp; CSS complete plinth</li><li>2. CSS 2 panel connect cable complete work (400 mm cable)</li><li>3. UPPCL H.T supply of 11 KV meter GI double pole and testing &amp; commission of 11 KV Disc insulator, GI PIN insulator and Visula conductor, top and doper channel angle, clumping with nut bolt.</li><li>4. Supply of 11 KV GI earthling with Salt, Colla, Chemical</li><li>5. Supply of HT outgoing cable size 120 × 3 Sq. mm.</li><li>6. Supply of 11 KV joint kit indoor 120 Sqmm</li><li>7. Supply of 11 KV joint kit outdoor 120 Sqmm</li><li>8. Work of double pole growting and danger board paint</li><li>9. Supply of 11 KV earthing patti 50×6</li><li>10. Supply of 11 KV GI pipe 6 inch</li><li>11. Transformer NOC</li><li>12. System loading charges &amp; Contractor consultancy charges Including Government Liaison and getting clearance from Govt and Statutory authorities on it.</li></ol>



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	<p>13. Work with 11 KV GI pipe 6 inch</p> <p>14. Work with 11KV HT UNE installation labour work.</p> <p>** All the materials to be used for the project should be of ISI marked. The cable should be of M/s. Havells/ Finolex/ Polycab or equivalent make.</p>
<b>Submission of Bids</b>	<p>Tender Document is uploaded on the website of the Institute <a href="http://www.icmai.in">www.icmai.in</a> (Tender Section) (Ref. No. LTE/Infrastructure/KV LINE/2024-25/02 Dated 27/11/2024).</p> <p>Tender Document duly signed by the Contractor shall be submitted in super scribing '<b>LAYING OF 11KV LINE AND CONSTRUCTION OF 11 KV SUB STATION</b>' in the Tender Box kept on the Ground floor of CMA Bhawan, 3, Institutional Area Lodhi Road, New Delhi-110003 on or before 03<sup>rd</sup> December 2024 till 3.00 PM</p> <p>The Tender Document has to be addressed to <b>The Convener, LTE</b> Tender Committee (Rs.2.50 lakh to Rs.25.00 lakh) Institute of Cost Accountants of India CMA Bhawan, 3, Institutional Area Lodhi Road, New Delhi-110003.</p>
<b>Earnest Money Deposit</b>	<p>Rs. 28000/- - DD in favour of The Institute of Cost Accountants of India payable at New Delhi is to be submitted along with the tender <b>Micro and Small Enterprises</b> (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) are exempted from EMD.</p>
<b>Terms of Payment</b>	<p>a) No Advance payment will be given. Payment will be released on completion of Supply, Installation, and satisfactory commissioning of proposed systems.</p> <p>b) All Payments will be given to the Bank A/c. through Electronic bank transfer Mode.</p> <p>c) Any statutory payment to the Govt. or Statutory bodies will be paid by the Institute</p>
<b>Scope of Work</b>	<p>1. <b>Construction of Meter Room at the place as per the drawing of the Institute:</b> Design and build a dedicated meter room in accordance with the relevant electrical and safety standards. Ensure proper ventilation, lighting, and safety measures are in place. Installation of all the necessary infrastructure to accommodate metering and control equipment.</p> <p>2. <b>Plinth Construction at the place as per the drawing of the Institute for CSS Unit</b> Excavate and prepare the site for the Compact Substation (CSS) unit. Construct a reinforced concrete plinth to support the CSS unit. Ensure that the plinth meets the required load-bearing capacity, leveling, and dimensional specifications.</p> <p>3. <b>Internal Wiring for CSS Unit to Main Distribution Panel</b> Complete the internal wiring from the CSS unit to the main distribution</p>



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	<p>panel. Install suitable cable trays, conduits, and supports. Conduct testing and commissioning of the wiring to ensure safety and proper functionality.</p> <p>4. <b>Excavation and Trenching for Underground Cables</b> Excavate and trench the area for laying underground cables according to the specified route plan. Lay the cables and backfill the trenches as required. Provide protective covers and markers to ensure safety and proper identification.</p> <p>5. <b>Coordination and Installation of Poles and Security Transformer Cubical</b> Coordinate with government authorities for the installation of poles and the security transformer cubical on the designated pole. Install and test the disc insulator, GI pin insulator, visual conductor, top and dropper channel angle, clamping with nuts and bolts, CTPT unit, and meter cubical. Ensure compliance with local regulatory standards.</p> <p>6. <b>Documentation and Coordination for NOC Approval</b> Prepare and submit all required documentation to the safety department to obtain the NOC. Address any queries and comply with recommendations, if applicable. Coordinate with safety inspectors for site verification.</p> <p>7. <b>Metering and Load Connection for Enhancement</b> Install advanced metering systems to accommodate the increased load. Calibrate and test the meters to ensure accurate readings. Connect the system to the grid for the enhanced 500 kVA load.</p> <p>8. <b>Final Inspection and System Handover</b> Obtain final inspection and approval from the utility provider for the connection release. Commission the system and hand over the operational setup to the end-user. Submit as-built drawings and related documentation.</p>
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*For any clarifications, for any technical query and site visit including assessment of the existing system, the Intending Tenderers may contact: CMA TR Abrol, Ph: 9899057955, Email: infrastructure.delhi.addldir1@icmai.in during any office hours 9.30 am to 6.00 pm on any Monday to Friday.*

## General Instructions

The quotation must be valid for a minimum 90 days from the date of opening of quotations.

**Taxes: Taxes payable would be extra. The rate of applicable taxes should be mentioned in the price bid (Annexure 2)**

Completion of Work : Immediate (Within 21 days from the date of awarding work)

The successful Contractor would be having lowest **(L1)** Financial Bid (Annexure 2)

Penalty @ Rs. 2,000/= per day will be imposed by the Institute for delay in completion of the work from the vendor's end of each working day after 21 (twenty-one days) from the date of issuing the work order.



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## Eligibility Conditions for the Contractor

Contractor should satisfy the below-mentioned criteria and should submit valid Documentary evidence for the below-mentioned points to become eligible for the tender:

The Contractor should be a company registered under the Companies Act, 2013 /Partnership Firm/Proprietorship entity and should have been in a similar kind of business for more than 3 years.

The Contractor should have an average annual turnover of INR 20 lakh or above during the audited financial year of 2021-2022; 2022-2023 & 2023-24 and submit the following:

- A copy of the Income Tax Return for these years.
- Copy of GST Registration Number.
- Copy of PAN Card.
- Copy of Trade License
- Solvency Certificate of at least 6 lacs (Not prior to 6 months before the date of tender)
- Work Order from Govt. Bodies (Preference will be given to the Contractor having credential of executing work of any Govt., PSU or Statutory body).
- Electrical license issued by the Local Statutory Body for HT Connection.

The Institute reserves the right to cancel any or all the bids without assigning any reason thereof.

### **NOTE: -**

- a) The applicants should be bona fide resourceful and well experienced contractors/agencies/firms with valid Electrical contractor's license under LT/ HT and supervisory license etc. for electrical work.
- c) The contractors should be equipped with necessary infrastructure.
- d) The contractor must have all the statutory licenses and registrations.
- f) It is mandatory that the applicant/contractors/agencies/firms should have full- fledged service setup/Office at Delhi & NCR. The address of the Office should be furnished with name & cell phone no. of the contact person.
- g) For Assessing the Annual Turnover of the last 3 years, the Contractor must submit valid documents viz Copy of Income tax return for the financial year of 2021-2022; 2022-2023 & 2023-24.
- h) The Institute shall not be responsible for the late receipt of the tender due to postal delay, strikes or any other reasons. Application received after stipulated time and date will not be considered and the Institute will not be responsible for non-receipt or late receipt of any application sent by post/courier service. The incomplete application is liable to be rejected summarily and Institute reserves the right to accept or reject any or all applications without assigning any reasons thereof.
- j) Any clarification required by the Institute regarding the application should be furnished within the stipulated time instructed by the Institute, failing which the Institute reserves the right to cancel the application for empanelment without assigning any reason thereof.



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## SUBMISSION OF BIDS

### Envelope No. I – TECHNICAL BID:

Seal and signed page of filled in Annexure - 1. (Both Part A and B, along with necessary copies of documents)

### Envelope No. II – FINANCIAL BID:

Filled in Financial bid of Annexure - 2.

The Bidder should prepare two separate envelopes – One for submission of Technical Bid and another for submission of Financial Bid. These two envelopes need to be sealed super subscribing – Technical Bid & Financial Bid respectively with the name, address and contact number of the Bidder.

### Envelope No. III – EMD / MSE Certificate

### Envelope No. IV

Then pre-sealed envelope no. I, II & III need to be inserted in an another envelop i.e. envelope no. IV and it also need to be sealed with a subject heading on it which is as under:

**“LAYING OF 11KV LINE AND CONSTRUCTION OF 11KV SUB STATION”** (Bid Reference –LTE/Infrastructure/KV LINE/2024-25/02)”.

The final envelope (IV) has to be submitted in the Tender Box kept at the ground floor of the Institute on the following Address:

The Institute of Cost Accountants of India, CMA Bhawan, 3 Institutional Area, Lodhi road, New Delhi – 110 003 **on or before 03<sup>rd</sup> December, 2024 till 3:00 p.m.**

CONVENER  
LTE Committee



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Annexure - 1

## TECHNICAL BID

### (Part A)

#### Details about the Bidder:

NAME OF THE ORGANISATION	
ADDRESS	
CONTACT DETAILS	
TELEPHONE NO:	
E-MAIL ID:	
Registration Details (Attach a copy of Certificate)	
PAN (COMPANY / PROPRIETOR) enclose copy of PAN	
GST REGISTRATION NUMBER Enclose copy	
TRADE LICENCE NO. (attach copy)	
Bank Details	
Turnover Details: FY 2023-2024:- FY 2022-2023:- FY 2021-2022:- (Please attach copy of Income Tax return)	

**Declaration:** We / our company, together with this Technical Bid have submitted all necessary documents required for the Tender.

**Date:**

**Signature of Bidder:**

**Place:**

**Seal:**



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Annexure - 1

## TECHNICAL BID

(Part B)

### Technical Evaluation Criterion

Documents	Maximum Marks
1. Copy of Income tax return for financial year of 2021-2022; 2022-2023 & 2023-24	5
2. Copy of GST Registration Number	10
3. Copy of PAN Card.	10
4. Copy of Trade License.	10
5. Solvency Certificate (Not prior to 6 months before the date of tender) Upto Rs. 25 lacs --5 Upto Rs. 50 lacs----10 Upto Rs. 1 Crore----20 More Than 1 Crore=----30	30
6. (a) Work Order from Govt. Bodies (Preference will be given to the Contractor having credential of executing work of any Govt., PSU or Statutory body) of minimum value of contract Rs. 10.00 lakhs. ----25 (b) Work Order from other than Govt. Bodies (Preference will be given to the Contractor having credential of executing work of any Govt., PSU or Statutory body) of minimum value of contract Rs. 10.00 lakhs.----15	25
7. Electrical license issued by the Local Statutory Body for HT Connection.	10
<b>Total Marks</b>	<b>100</b>

### Note:

1. Tenderers to present all the documents in the sequence of the serial numbers.
2. The Institute will do the technical Evaluation and put marks against the tenderers.

### Qualifying Marks:

The tenderer securing qualifying marks of 50 or above in the “Technical Evaluation “will be only be considered as eligible for opening the price bid.



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## EVALUTION OF PRICE BIDS

Price bids of the Technically Qualified vendors, as mentioned above, only will be opened. The Work will be awarded to the lowest (L1) bidder. The Institute has the full right to forfeit the earnest money deposit if the work is not executed within the specified time and expected quality.

The Institute of Cost Accountants of India may reject any / all of the bids received without assigning any reasons whatsoever.

### **Validity period of Bid and Agreement:**

- (i) 90 days shall be the validity period of bid from the date of opening of the Price Bid.
- (ii) The firm is expected to take up/commence the assignment immediately on award of the contract.

### **Declaration:**

We / our company, together with this Technical Bid have submitted all necessary documents required for the Tender.

**Date:**

**Signature of Bidder:**

**Place:**

**Seal:**





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## Annexure - 2

### FINANCIAL BID

Sl. No.	Description	JOB	QTY	Amount (Rs.)	Taxes	Total
1	UPPCL H.T Supply of 11 KV 11 Meter GI double pole and testing & commission of 11 KV Disc insulator, GI Pin insulator and visula conductor, top and doper channel angle, clumping with nut bolt		2			
2	Supply of 11 KV GI earthing with Salt, Colla, Chemical	Nos.	3			
3	Supply of HT outgoing cable size 120 × 3 Sqmm	Mtr.	40			
4	Supply of 11 KV joint kit indoor 120 Sqmm		2			
5	Supply of 11 KV joint kit outdoor 120 Sqmm		2			
6	Work of double pole growting and danger board paint		3			
7	Supply of 11 KV earthing patti 50×6	Kg.	40			
8	Supply of 11 KV GI pipe 6 inch	Mtr.	3			
9	Transformer NOC		1			
10	System loading charges & Contractor consultancy charges Including Government Liaoning on it.					
11	Work with 11 KV GI pipe 6 inch		1			
12	Any other cost					
<b>A</b>	<b>Sub- total [1 to 4]</b>					
<b>B</b>	<b>Grand Total (In figures)</b>					
<b>C</b>	<b>Grand Total (In words)</b>					

#### Declaration:

We /our Company understood the requirements involved. We agree to all the terms and conditions as indicated in this EOI/Tender Notice. We are not debarred by any of the departments of the Institute.

I/We, agree that this Tender will remain valid for acceptance for a period of 90 (ninety) days from the date of opening of tenders.

**Name & Address of the Bidder:** \_\_\_\_\_

**Date:**

**Place:**



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## NOTE:

1. The approved brand for various material/supply given in the tender document are indicative only and final approval is to be taken from the Architect/Institute before supply and installation.
2. In case of unavailability of any material of specific make an equivalent make can be used only after a written approval of the Architect. The preference of make/brand of the material listed above will be decided by the Architect. The make/brand of any item will be as mentioned in the drawings issued by the Architect.
3. The contractor shall provide samples of all materials mentioned in the list of makes as required by the Architect. A written approval of these samples shall be sought prior to commencement of any work. Architect reserve the right to enquire the genuineness of any material used at site directly from the manufacturer/dealer.
4. After completion of the work the site shall be cleared from all waste, rubble, left over materials etc., and thoroughly cleaned ensuring that all laminates, floorings, walls, furniture surfaces and tops etc., are spotless clean.
5. The above mentioned quantities are tentative. The payment will be made as per the actual quantity to be executed after completion of the said work.
6. The Institute have the right to delete/omission of any item mentioned above without assigning any reason.

Date:

**Signature of Contractor:**

Place:

**Seal:**