



# THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)

3, INSTITUTIONAL AREA, LODHI ROAD, NEW DELHI-110003

Website: [www.icmai.in](http://www.icmai.in)

Ref. No.: LTC/ Infrastructure/DG Set Hiring/2024-25/01

Date: 22/11/2024

## **TENDER NOTICE**

**Sub.: Supply & Installation of 250 KVA (CPCB IV+) Dg Set at CMA Bhawan, C-42, Sector-62, Noida, Uttar Pradesh-201309 on Rental Basis**

Reputed and authorized Suppliers of 250 KVA (CPCB IV+) Dg Set are invited to offer their quotations as per the following details.

<b>1. No. of DG Set</b>	01 No.
<b>2. Place of Delivery &amp; Installation</b>	Institute of Cost Accountants of India, CMA Bhawan, C-42, Sector-62, Noida, Uttar Pradesh-201309
<b>3. Description of the Item</b>	<b>250 KVA (CPCB IV+) Dg Set</b> Capacity of Diesel Generator Sets: <b>250 kVA CPCB-IV+ compliant (acoustic)</b> (Central Pollution Control Board New Delhi), three (3) phase, four (4) wire, 415V, 50 Hz.
<b>4. Submission of Bids</b>	<p>Tender Document is uploaded on the website of the Institute <a href="http://www.icmai.in">www.icmai.in</a> (Tender Section) (Ref. No. LTC/ Infrastructure/DG_Set_Hiring /2024-25 Date 22.11.2024).</p> <p>Tender Document duly signed by the bidder shall be submitted in super scribing '<b>Supply &amp; Installation of 250 KVA (CPCB IV+) Dg Set on Rental Basis</b>' in the Tender Box kept in the Ground floor of CMA Bhawan, 3, Institutional Area Lodhi Road, New Delhi-110003 on before 3.00 PM, 28.11. 2024.</p> <p>The Tender Document has to be addressed to <b>The Convener, LTE</b> Tender Committee (Rs.2.50 lakh to Rs.25.00 lakh) Institute of Cost Accountants of India CMA Bhawan, 3, Institutional Area Lodhi Road, New Delhi-110003.</p>
<b>5. Earnest Money Deposit</b>	Rs. 8,000/- - DD in favour of The Institute of Cost Accountants of India payable at New Delhi is to be submitted along with the tender <b>Micro and Small Enterprises</b> (MSEs) as defined in MSE



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	Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) are exempted from EMD.
<b>6. Terms of Payment</b>	<p>a) No Advance payment will be given. Payment will be released on completion of Supply, Installation and satisfactory commissioning of proposed systems.</p> <p>b) All Payments will be given to the Bank A/c. through Electronic bank transfer Mode.</p> <p>c) Installation Cost including loading, unloading, freight (both side), connection cables, changeover switch etc Over Standard Installation will be paid to the vendor by the Institute on Actual Basis.</p> <p>d) Fuel cost will be paid fortnightly to the vendor by the Institute on Actual Basis.</p>
<b>7. Scope of Work</b>	<p><b>Supply &amp; Installation of 250 KVA (CPCB IV+) Dg Set at CMA Bhawan, C-42, Sector-62, Noida, Uttar Pradesh-201309 on rental basis.</b></p> <p>1. All maintenance of D.G. sets will be responsibility of the tenderer/contractor. Any repair or replacement is to be done by the vendor immediately. In case of any failure, penalty will be imposed.</p>

For any clarifications, for any technical query and site visit including assessment of the existing system, the Intending Tenderers may contact: CMA TR Abrol, Ph: 9899057955, Email: [infrastructure.delhi.addldir1@icmai.in](mailto:infrastructure.delhi.addldir1@icmai.in) during any office hours 9.30 am to 6.00 pm on any Monday to Friday.

## General Instructions

- The quotation must be valid for minimum 90 days from the date of opening of quotations.
- 3. Taxes: Taxes payable would be extra. The rate of applicable taxes should be mentioned in the price bid (Annexure 2)**
- Delivery: Immediate (Within 3 days from the date of awarding work)
- The successful bidder would be having lowest (**L1**) Financial Bid (Annexure 2)
- The requirement of 250 KVA (CPCB IV+) Dg Set for two months which may extend as per requirement.



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## Eligibility Conditions for the Bidder

The Eligible bidder should satisfy the below mentioned criteria and should submit valid Documentary evidence for the below mentioned points:

1. The bidder should be a company registered under the Companies Act, 2013 /Partnership Firm/Proprietorship entity and should have been in the similar kind business for more than 3 years.
2. The bidder should have an average annual turnover of INR 10 lakh or above during audited financial year of 2022-2023 & 2023-24 and submit the following:
  - (i) A copy of the audited annual accounts for these years.
  - (ii) Copy of GST Registration Number.
  - (iii) Copy of PAN Card.
  - (iv) Copy of Trade License

The Institute reserves the right to cancel any or all the bids without assigning any reason thereof.

## SUBMISSION OF BIDS

Pre-sealed with a subject heading on it which is as under:

**“Supply & Installation of 250 KVA (CPCB IV+) Dg Set on Rental Basis”** (Bid Reference – LTC/Infrastructure/DG\_Set\_Hiring /2024-25) has to be submitted in the Tender Box kept at the ground floor of the Institute. Address: CMA Bhawan, 3, Institutional Area Lodhi Road, New Delhi-110003, on or before **3:00pm, 28.11.2024.**

CONVENER  
Purchase Committee (Upto 25 lakhs)



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**Annexure – 1**

**(Part A)**

## **TECHNICAL BID**

### **Details about the Bidder:**

NAME OF THE ORGANISATION	
ADDRESS	
CONTACT DETAILS TELEPHONE NO: E-MAIL ID:	
Registration Details (Attach a copy of Certificate)	
PAN (COMPANY / PROPRIETOR) enclose copy of PAN	
GST REGISTRATION NUMBER Enclose copy	
TRADE LICENCE NO. (attach copy)	
VALID ISP LICENSE FROM GOVT. OF INDIA (attach copy)	
Bank Details	
Turnover Details: FY 2023-2024:- FY 2022-2023:- (Please attach copy of audited annual accounts)	

**Declaration:** We / our company, together with this Technical Bid have submitted all necessary documents required for the Tender.

**Date:**

**Signature of bidder:**

**Place:**

**Seal:**



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**Annexure - 1**

**(Part B)**

## **TECHNICAL BID**

<b>Supply &amp; Installation of 250 KVA (CPCB+) Dg Set on rent</b>		
<b>Features</b>	<b>Specifications</b>	<b>Compliance (Yes/NO)</b>
	<b>250 KVA (CPCB IV+) Dg Set</b>  Diesel Generator Sets: <b>250 kVA CPCB-IV+ compliant</b> (Central Pollution Control Board), three (3) phase, four (4) wire, 415V, 50 Hz.	

### **Declaration:**

We / our company, together with this Technical Bid have submitted all necessary documents required for the Tender.

**Date:**

**Signature of bidder:**

**Place:**

**Seal:**

**Annexure - 2**



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## FINANCIAL BID

SNO	Description	Amount (Rs)	Taxes	Total
1.	<b>One 250 KVA (CPCB IV+) DG set on rent for two months</b>  Capacity of Diesel Generator Sets: 250 kVA CPCB-IV + compliant (Central Pollution Control Board New Delhi), three (3) phase, four (4) wire, 415V, 50 Hz.			
2.	Installation Cost			
3.	Transportation cost			
4.	Any other cost			
<b>A</b>	<b>Sub- total [1 to 4]</b>			
<b>B</b>	<b>Grand Total (In figures)</b>			
<b>C</b>	<b>Grand Total (In words)</b>			

### **Declaration:**

We /our Company understood the requirements involved. We agree to all the terms and conditions as indicated in this EOI/Tender Notice. We are not debarred by any of the departments of the Institute.

Date:

**Signature of bidder:**

Place:

**Seal:**