

# **Tender for supply and installation of Smart UPS Online under buy back**

**Tender Date: 03-October-2018**

**Last Date: 23-October-2018**

The Institute of Cost Accountants of India is a statutory body set up under an Act of Parliament. The Institute imparts education and conducts qualifying examinations for Cost & Management Accountants and regulates & develops the Cost and Management Accounting Profession.

The Institute invites sealed quotation for 1 No. of Smart UPS Online under buy back of old UPS with the following detailed specifications:

<b>Srl No</b>	<b>Item</b>	<b>Specification</b>	<b>Quantity</b>
1	UPS	Smart-UPS On-Line,2000 VA, Input 230V/Output 230V	1 No.
2	Batteries	External SMFBatteries of 12 V 26 AH 6 nos with Rack Lines for the above item.	6 Nos.
3	Iron Stand	Iron Stand for Batteries	1 No.

## **General Terms & Conditions:**

1. The Bidder should be a company registered in India (Attach a copy of Certificate).
2. The bidder must be the manufacturer / authorized dealer / sales partner of the quoted product. **A copy of authorization letter from the manufacturer is required** in case the bidder is authorized dealer / sales partner.
3. Attach copy of three similar orders in Government/ Autonomous body / PSU in last three years.
4. Attach a copy of PAN No, GSTIN&TAN/ TIN No.
5. Attach RTGS & Bank Account Details
6. Attach the brochure and complete specification of the Item quoted.

7. **Delivery:** The Supply and installation must be made within two weeks from the date of issue of supply order. The item is to be delivered and installed at 3<sup>rd</sup> Floor, CMA Bhawan, 3, Institutional Area, Lodhi Road, New Delhi – 110003.
8. **Warranty :** All tendered items shall be under two years on site comprehensive warranty support from the date of installation including free spare parts, kits etc. excluding the consumable.
9. The quoted rates of offer should be valid for a period of 30 days.
10. Taxes shall be paid as applicable and quoted by the vendor.
11. For any further clarification/information regarding old UPS under buy back, please contact Shri Sumit Saxena, Senior Officer, IT, ICAI (Phone 011-24666123) on any Working Day (Mon-Friday) during Office Hours.
12. The delivery charges and installation Charges (if any) should be included in the price quoted. No extra charges shall be payable for delivery.
13. Conditional / Incomplete bids without the attachments as indicated in Sl. No. 1 to 6 above shall be rejected.
14. The last date of submission of tender is 23-October-2018 till 3:30 PM.
15. The Institute is not bound to accept the lowest tender and reserves the right to cancel any or all the Tenders without assigning any reason thereof.
16. The financial bid should be as per the format at Annexure – 1.
17. **Payment Terms and conditions:** Payment for supply and installation will be made within one month from the date of satisfactory completion of job and receipt of Invoice. All Payments will be made through Electronic Mode to the Bank Account of the selected Tenderer.

**Annexure-1**

**Financial Bid Format.**

<b>S No</b>	<b>Description</b>	<b>Qty.</b>	<b>Unit Price (in INR)</b>	<b>Taxes (Pl. Specify breakup of taxes)(in INR)</b>	<b>Total (in INR)</b>
1.	Smart-UPS On-Line,2000 VA,Input 230V /Output 230V	1			
2.	12V 26AH SMF Battery along with battery lead connector	6			
3.	Iron Stand for Batteries	1			
4.	Buy Back Price of Old UPS with 3 nos. of batteries & iron stand	1			
5.	Any other charges to be specified clearly	1			
<b>Total</b>					
<b>Total (in words) Rupees.....</b>					

**Signature:**

**Name of the Authorized Signatory:**

**Name of the Company/Firm:**

**Contact No.:**

**Seal of the Company/Firm:**