



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(Statutory body under an Act of Parliament)
12, SUDDER STREET, KOLKATA - 700 016

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Tender for Plagiarism Check with DOI

Ref. No.:LPC (Plagiarism Check with DOI)/12/2018

December, 20th 2018

Sub: Plagiarism Check with DoI (Digital Object Identifier) of the Articles/Papers

Best rates are invited from the reputed and reliable service providers for the Plagiarism Checking with DoI of the Articles/Papers to be published in various publications of the Institute on Monthly basis as per details given below:

Specifications:

1. Number of Articles	-	Approx 20 articles per month
2. Pages	-	Approx 15 pages (+/- 20%) or 3000 words per article/paper.
3. Input	-	.pdf file or .doc file or .docx file with graphs, charts etc.
4. Delivery	-	Within 48 hrs.

Terms & Conditions:

- The quoted rate shall include cost of all charges, taxes & duties, and any other charges etc. if any.
- This will be monthly work and every month a unique Plagiarism Checking with DoI to be required for Articles to be published in the various publications of the Institute.
- Rates quoted will be valid for 24 months from the date of first order and will be extended upon mutual understanding on same rates and terms & conditions.
- No deviation in specification/s will be entertained & very high quality of unique report is required.
- The work done in slipshod manner will not be accepted and the entire contract will be cancelled immediately.
- The pre typed matter will be given in .pdf file or .doc file or .docx file with charts, graphs as received from the article writer.
- Payment will be made within 45 working days against the invoice through e-payment.
- **This is our strictly time bound work so, the party is required to do the work without delay and send reports within 48 hrs.**

Interested parties can contact **Sundeep Aggarwal, Senior Officer – Journal & Publication** on any Working Days (Monday – Friday) during Office Hours for Specimen/any further clarification at own cost.

Information Sheet/Quotation, signed by the party with seal & relevant documents should be put in a sealed Envelope, superscribed with the words **“Plagiarism Check with DoI”**, and submitted **strictly as per format, given below, with necessary documents duly signed and stamped, on or before 4.30 p.m. of December, 28th 2018** to Ms. Moumita Das / Ms. Sucharita Chakraborty, headquarters of the Institute at 12, Sudder Street, Kolkata – 700 016.

The Institute reserves the right to cancel any or all the Tenders without assigning any reason thereof.

CONVENER – LPC



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INFORMATION SHEET

Sl. No.	Particulars (submit the documents also)	Details
1.	Name of the Organization	
2.	Address of the Organization	
3.	Contact Details with email ID	
4.	Contact Person with Designation	
5.	PAN Details	
6.	GST No.	
7.	Trade License	
8.	Bank Details for NEFT/RTGS	

QUOTATIONS

Item	Rate per Article with DoI (Inclusive of all Taxes and Delivery)
Plagiarism Check with DoI	Rs. (in figure)...../-
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List of enclosures -

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Date

Signature of the Tenderer

Seal of the Tenderer