



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA NORTHERN INDIA REGIONAL COUNCIL

(Set up under an Act of Parliament)

CMA Bhawan, 3, Institutional Area,
Lodhi Road, New Delhi – 110 003

Phone : +91-11-24615788, 24626678

E-mail : nirc@icmai.in

Website : www.nirc-icmai.in



NIRC/No. 226

Date: 20.05.2022

TENDER FOR IT SERVICE PROVIDER FOR THE WEB BASED MEETING PLATFORM / SUITE

The Institute of Cost Accountants of India is a statutory body set up under an Act of Parliament. The Institute imparts education and conducts qualifying examinations for Cost & Management Accountants and regulates & develops the Cost and Management Accounting Profession.

The Northern India Regional Council (NIRC) of the Institute invites bids from reputed and reliable IT Service Providers for the Web based Meeting Platforms/ Suite as per the specifications below latest by 5 pm of 26.05.2022:

Bids are invited in two bid format (Technical Bid & Financial Bid) from the reputed manufacturers / authorized dealers / sales partners as per qualification criteria given in the Tender Document

Meeting Platform Requirements:

Capacity: 1000 users

24 by 7 support

All in one suite (Training, event, and meeting)

Audio Dial-in facility through mobile and land-line

Unlimited meeting hours

Recording on cloud and local machine

Compatible with various endpoints namely Windows, IOS, and VC systems

IP based dialing enabled

Pre-qualification criteria for the Bidders

The Eligible bidder should satisfy the below mentioned criteria and should submit valid Documentary evidence for the below mentioned points:

1. The Bidder should be a company registered in India (Attach a copy of Certificate).
2. The Bidder should be in business for at least 4years. (Experience Letter / certificate required)
3. The bidder should submit turnover along with audited financial for the years 2018-19, 2019-20 and 2020-21.
4. copy of PAN No and GSTIN No.

General Terms & Conditions:

1. The quotation and Price must be valid for atleast two years from the date of awarding the Contract.
2. Taxes shall be paid as applicable and quoted by the vendor. Any other charges should be included in the price quoted. No extra charges shall be payable.
3. The work order for the Meeting platform would be awarded initially for a period of one year, which can be extended for one more year at the same rate and same terms and conditions subject to satisfactory performance and mutual agreement.

Behind Every Successful Business Decision, There is always a CMA

TECHNICAL BID

The Eligible bidder should satisfy the below mentioned criteria and should submit valid Documentary evidence for the below mentioned points:

S.No.	Particulars	Attachment
1	The Bidder should be a company registered in India (Attach a copy of Certificate)	
2	The Bidder should be in business for at least 4years. (Experience Letter / certificate)	
3	The bidder should submit turnover along with audited financial for the years 2018-19, 2019-20 and 2020-21.	
4	copy of PAN No and GSTIN No.	

Authorized signatory of the bidder

FINANCIAL BID

Particulars	Amt.	GST	Total
All in one suite (Meeting / Training / event)			
For 1 year			

The price quoted should be inclusive of all the charges & taxes as applicable.

No extra amount over & above the quoted amount shall be charged from the Institute.

Authorized signatory of the bidder