



**THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA**
(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)
CMA BHAWAN
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TENDER NOTICE

Ref. No. : LPC/FLEX/01/2019

Date: 13/03/2019

Sub. : Printing of Flex Banner (Size: 6 x 4 feet).

Quotations are invited from reputed and reliable Printers / flex designer having their own infrastructure, for printing of flex as per Institute sample.

Details of the job are as follows -

Printing of Flex Banner:

Four colors digitally printed flex

Rectangular flex banner of size 6 x 4 feet

Metal rings on four corners for mounting purpose

Pieces: 130

Verification of flex further query/clarification, Dr. Pradipta Ganguly, (Jt. Director Examination), Mr. Kamallesh Pattanayak, (Dy. Director, Examination) may be contacted on any Working Day (Monday – Friday) during Office Hours.

Instructions to Bidders

All columns of this bid should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the bid form. The Tenderers are invited to submit Financial Proposal, as specified in the Scope of the Work. The quotation for printing of flex, vendor credentials, signed by the Tender sealed envelope, superscribed with "Printing of Flex Banner" is to be submitted strictly as per the following format on or before 5.30 p.m. of 18th March'2019 To Ms. Moumita Das / Mr. Bhavesh Kr. Sinha of the Institute at 12, Sudder Street, Kolkata – 700016.

▪ Bid format:

Item	Quantity	Lot Rate including material print with all Taxes & Delivery
Rectangular flex banner of 6 x 4 feet	130 pieces.	Rs. (Rupees.....only)

Interested vendors eligible shall furnish the following documents along with Tender Form:-

1. Company Profile
2. Write up on company's experience on design and printing of PVC flex banner.
3. Certificate of work undertaken from the agency or department.
4. Details of GSTN(If exempted separate declaration must be attached)

The Institute is not bound to accept the lowest Tender and reserves the right to conduct tendering as per its own Tender Guidelines and to cancel any or all the Tenders without assigning any reason thereof. On completion of the Tendering Process, only Selected Tenderer will be contacted.

The Convener/Chairman (Local Purchase Committee)