



TENDER NOTICE

Ref. No.: LPC/Studies/03/2020-21

Date: March 17, 2021

Sub. : Printing & Supply of Student Profile (Pamphlets) with papers.

Reputed printers are invited to offer their rates quotation for Phase-wise Printing & Supply of **Student Profile(Pamphlets) with papers** as per the following specification.

Item	Particulars (size & job specification)	Quantity	Mode of Supply	Supply Period/contract period valid	Place of Supply
Student Profile (Pamphlets) as per sample	One Page (both side print) Paper (to be supplied by the Printer) 130 GSM Glossy Art Paper A4 size paper (as per sample) Printing: Offset Printing (4 colours) (Soft copy to be provided by DOS)	2,00,000 Nos.	Phase-wise i.e. As per Requirement (minimum requirement - 50,000 Nos.- in each lot)	Two years from the date of acceptance of 1 st Order	Central Stores, Directorate of Studies, Office of the Institute at CMA Bhawan, 12, Sudder Street, Kolkata-700016

Sample of above item is available with Shri Prabir Kr. Nandi, Assistant Director (S)/Shri Suhash Guha, Deputy Director, Directorate of Studies, Kolkata, for physical verification during Office Hours (11.30 am. To 5.30 p.m.) on any Working Day (Monday – Friday). Tenderers are requested to **quote their rates only after physical verification of the item.** Details of GSTN is required (if exempted separate declaration must be attached).

Rate is to be offered **STRICTLY AS PER PRESCRIBED FORMAT**, given below, in the business letter head of the Tenderers, containing signature, date and stamp and within a Sealed Envelope, super-scribed with-**“QUOTATION FOR STUDENTS PROFILE (PAMPHLETS)”**. **All Quotations are to be submitted to Ms.Moumita Das/Ms.Priyanka Roy/Ms.Jayati Sinha of the Institute of Cost Accountants of India at CMA Bhawan, 12, Sudder Street, Kolkata-700016 on or before March 26, 2021 (upto 4.00 p.m.).**

Item	Size	<u>Lot rate (Rs.)</u> <u>(inclusive of all taxes & delivery)</u>	
Student Profile (Pamphlets) as per sample	One Page (both side print) Paper (to be supplied by the Printer) 130 GSM Glossy Art Paper A4 size paper (as per sample) Printing: Offset Printing (4 colours)	2,00,000 Nos.	

N.B: Selection of Supplier will be made on the basis of Total Price (inclusive of all Taxes and Delivery).

The Institute deserves the right –(i) To cancel any or all the Offers without assigning any reason thereof, (ii) Process all the Offers as per its own procedure and (iii) Contact only selected Agency of completion of processing of offers.

CONVENER
LOCAL PURCHASE COMMITTEE
<FROM RS.25,000/- TO. RS. 2.50 LAKHS>