



# THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(Statutory body under an Act of Parliament)

12, SUDDER STREET, KOLKATA - 700 016

TELEPHONES: +91 033 2252 1031 / 1034 / 1035, 2252 1492 / 1602 FAX +91 33- 2252 1026

Website: [www.icmai.in](http://www.icmai.in)

## Local Purchase Committee

Ref. LPC/Studies/Online Business Database/2022

12.10.2022

### **Tender for selection of service / tool providers of "Online Business Database comprising business related news and insights" for the use of Students & Members**

Tenders are invited for comprehensive service/tool provider for providing Online Business Database comprising business related news, insights and tools containing industry information with reference to the local and global perspective. It should contain performance data of public, private and joint sector companies and analysis of current & future performances. It should be useful for our students, members as well as for the Institute for various studies and research work.

Reputed and reliable service / tool providers of comprehensive package containing Online Business Database comprising business related news and insights tool from local / global perspective are invited to offer their rate as per details given below:

#### **Terms & Conditions:**

- The quoted rate shall include all taxes and other charges etc. like annual maintenance / updation charges if any.
- ICAI reserves the right to accept/reject any or all the EOI / Tender in part / full without assigning any reason thereof.
- The data shall be in best quality and high standards with all details must be error free means correct email ids, websites, URL, contact numbers etc.
- The bidder/party must attach a list of Government Institutions, Universities, MNCs to which they have supplied such tools in the last three years along with proof.
- The order should be supplied within 7 days from the date of order and available live for the students and members and other stakeholders.
- The data must be very latest and professionally managed.
- The package should contain regular updates of the business database, from both local and global perspectives.
- This contract is for ONE year which may be extended for further period of two more years on same terms, conditions and rates.
- Interested bidders can contact CMA Avijit Mondal, Joint Director – Studies (mail id: [studies.jd3@icmai.in](mailto:studies.jd3@icmai.in)) on any Working Days (Monday – Friday) during Office Hours for any further clarification.
- The interested bidder may visit the institute and understand the scope of work.
- Only the technically qualified bidders would be eligible to participate in the financial bid.

#### **Settlement of Dispute**

1. All disputes regarding interpretation of the contents of the Agreement or its implementation shall be resolved by Mutual discussion/reconciliation in good faith by the agency and The Institute of Cost Accountants of India.
2. The agreement shall be governed by the Laws of India for the time being in force and subject to exclusive jurisdiction of Courts at Kolkata.



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### Quoting of rates

1. The rate quoted should include all Costs and applicable taxes etc. No other additional payments would be made.
2. The rate quoted will be final.
3. Taxes as applicable should be included in the price, failing which the ICAI shall have no liability to pay these charges, and the liability shall be that of the tenderer.
4. **L1 will be evaluated on the basis of amount quoted against "Total Price" in the darkened box of Annexure 2.**

### Payments

- a. No advance payment will be made. Payment will be made after completion of satisfactory supply and submission of invoice / bill in hard copy.
- b. The payment will be made in electronic mode only within 45 days of submission of bills.
- c. Payment will be made on actual consumption basis.

### Submission of Bids

Tenders duly signed by the bidder shall be submitted in two parts in separate sealed envelopes super scribing 'Annexure 1' and 'Annexure 2'. Both the envelopes should be put into a **third envelope** super scribing **"TENDER FOR ONLINE DATABASE" (Bid Reference – LPC/Studies/Online Business Database / 2022)**. The quotations have to be submitted in the **LPC Tender Box** kept at the ground floor of the Institute at Address: **Local Purchase Committee**, Institute of Cost Accountants of India, CMA Bhawan, 12, Sudder Street, Kolkata – 700 016 on or before 2<sup>nd</sup> November, 2022 (up to 3.00 p.m.).

**CONVENER**  
**LOCAL PURCHASE COMMITTEE**



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ANNEXURE 1  
(Page 1)

### Format of bid

Sl. No.	Detail Required	Provide the relevant information with proper documentary evidence
1.	Name of the Organization	
2.	Address of Registered Office	
3.	Local Address	
4.	Name and contact details of Authorized Contact Person/Persons	
5.	Email ID	
6.	Certificate of Incorporation	
7.	Ownership pattern (i.e. Proprietary Concern / Partnership firm / Pvt. Ltd. Co. / Public Ltd Co. etc.)	
8.	PAN	
9.	GST Registration No.	
10.	Turnover details of last 3 years as per Audited P/L A/cs. (FY: 2018-19, 2019-20 & 2020-21)	

Signature of bidder:

Seal:

Date:



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### ANNEXURE 1 (Page 2)

Sl. No.	Detail Required	Provide the relevant information with proper documentary evidence
11.	Past credentials/experience in the relevant field/service (at least <b>three</b> Experience Certificates/Work Orders from Govt. organisations / PSUs / Autonomous Bodies to be attached)	
12.	Bank Details: Name of the Bank/Branch address Name of Account holder: Bank Account No.: IFSC Code:	

**\* All Necessary Documents to substantiate the above information is to be submitted along with this annexure**

#### Declaration:

1. "We certify that all the details furnished in the application are true and correct to the best of my/our knowledge and that in case of furnishing any false information or suppression of any material information would lead to rejection of application at initial or later stage besides initiation of penal proceedings by the Institute, if it deems fit. It is also confirmed that all the terms and conditions of this tender document are acceptable to us".
2. "We declare that we are not blacklisted or debarred by any organization."

Signature of bidder:

Seal:

Date:



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### ANNEXURE 2

#### Financial Bid

Sl. No.	Item	Total Price p.a. (Rs.)
1	Online Business database comprising business related news and insights	

\* The rate quoted should include all costs and taxes.

**Declaration:** We /our Company agree to all the terms and conditions as indicated in this EOI/Tender Notice and understood the scope of Work. We are not debarred by any other department of the Institute.

Signature of bidder:

Seal:

Date: