



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA NORTHERN INDIA REGIONAL COUNCIL

(Set up under an Act of Parliament)

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No. NIRC/ 414

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Expression of Interest

Northern India Regional Council of the Institute of Cost Accountants of India invites Expression of Interest from registered / authorized dealer(s) for designing and proof reading of NIRC E-magazine. The work will be awarded to a party for a period of one year (period may extend as per the decision of committee of NIRC) and the designing and proof-reading of the e-magazine will have to be done every two months. The e-magazine will contain approximately 30 pages per edition and in English/Hindi language. The detailed specifications of the work are given below:

Schedule for quotation

Sl.No	Particulars	Details
1	Name of work issuer	The Institute of Cost Accountants of India, Northern India Regional Council, CMA Bhawan, 3, Institutional Area, Lodhi Road, New Delhi-110003
2	Scope of Work	Designing and proofreading of E- magazine: (i) The matter/contents of the e-magazine will be as provided by the issuer (ii) The selected vendor is expected to make corrections in the content upto final approval by the Competent Authority at the Institute.
3	No of pages	Approximately 30 pages per edition (colored)
4	Size	A4

The interested parties may submit their quotation in a sealed envelope up to 29.11.2023, 11:00 AM at NIRC of ICMAI, CMA Bhawan, Ground floor, 3, Institutional Area, Lodhi Road, New Delhi-110003.

The interested parties need to furnish the following details in their quotations:

1	Registered Name of the Party/ Bidder
2.	GSTIN details
3.	TIN No
4.	Proof of Annual Turnover for Last three Years
5.	Proof of similar work orders from Government/ Autonomous Bodies/ Corporates and other companies. (Please attach proofs of minimum 3 work orders in the last 5 years)
6.	The price bid should be in the following format: <ul style="list-style-type: none">Quotation for the designing and proof reading of e-magazine for one year (one edition in every two months) (A) _____Charges for additional 4 pages (colored) (B) _____Total Price Quoted (C) = (A) + (B) _____

(Ravi Shankar)
AAO
NIRC of ICMAI

Behind Every Successful Business Decision, There is always a CMA