



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(Statutory body under an Act of Parliament)
12, SUDDER STREET, KOLKATA – 700 016

Telephones: +91-33-2252-1031/34/35
+91-33-2252-1602/1492/1619
Fax: +91-33-2252-1723/7993/1026
Website: www.icmai.in

TENDER NOTICE

Ref. No.: Tender/2021-22/03

December 22, 2021

Tender for Internet Leased Line of capacity 30 Mbps (1:1)

Quotations are invited for Internet Leased Line of capacity 30 Mbps (1:1) with min 07 nos. useable WAN IP from 'A' Category ISP for a contract period of one year, which may be extended on annual basis for further period of five years on the same rate / price and terms & conditions subject to satisfactory performance.

Terms & Conditions:

1. Quotations will be accepted only from **purely ISP, not reseller**, who have valid ISP license from Govt. of India (Attach a copy of Certificate).
2. **Number of connections to be procured – 01**
3. The Bidder (ISP) should be a company registered in India under Registrar of companies (Attach a copy of Certificate).
4. The Bidder (ISP) must be capable of delivering the internet protocol i.e. IPv4 as per the guidelines of Govt. of India.
5. The Bidder (ISP) shall provide all the necessary hardware equipment for providing the Internet connectivity.
6. The Bidder (ISP) must provide entire connectivity up to the Router/Firewall level located at the customer premises.
7. The last mile connectivity shall be in Fiber.
8. **The place of installation is at:**
The Institute of Cost Accountants of India
CMA Bhawan
12, Sudder Street
Kolkata – 700016.
9. The Bidder (ISP) will required to sign service level agreement having the following clauses:
 - i) Required Internet bandwidth up-gradable at any time.
 - ii) Compression ratio 1:1
 - iii) Packet Losses: Less than 1 percent
 - iv) Throughput Guarantee: 100 percent.
 - v) The time of attending the call to restoration shall not be more than 24 Hrs.
10. Bidders shall bear all costs associated with the preparation and submission of its bid.
11. **L1 would be based on the amount quoted in the Darkened box in Financial Bid (Annexure 2)**



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12. All necessary copies of documents substantiating the eligibility criteria need to be furnished along with the Technical Bid (Annexure 1), as acceptance of the terms and conditions mentioned therein. Non submission of documents would lead to disqualification of the bidder.
13. The Technical and Financial Bid (Annexure 1 and 2) needs to be properly stamped and signed.
14. Technically qualified bidders can only participate in the Financial Bid.
15. **A copy of Trade License / Certificate of Incorporation along with GST registration copy is to be submitted compulsorily.**
16. The order will be placed for the best interest of the Institute.
17. The price quoted by the Tenderer should remain valid for a period of three months from the date of submission of tender.

For any further clarification/information please contact Shri Biplob Chaki, Jt. Director, IT, ICAI on any Working Day (Mon-Friday) during Office Hours.

Payments:

No advance payment will be made. Payment will be made after completion of satisfactory supply and submission of invoice / bill in hard copy through electronic mode with 30 days of submission of bills. Details required are: (i) Name of the A/c: (ii) A/c. No: (iii) Type of A/c: (iv) Name of the Bank: (v) Name of the Branch: (vi) Branch Address: (vii) IFS Code No.: (viii) MICR No.:

Submission of Bids:

Tenders duly signed by the bidder shall be submitted in two parts in separate sealed envelopes super scribing 'Technical bid [Annexure 1 (2 pages)]' and 'Financial bid (Annexure 2)'. Both the envelopes should be put into a third envelope super scribing with "Tender for Internet Leased Line of capacity 30 Mbps (1:1)" (Bid Reference – Tender/2021-22/03) to be dropped in tender box Labeled as Limited Tender Committee at the ground floor of the Institute on or before **04:00 p.m. of 12th January, 2022** or to be posted at The Institute of Cost Accountants of India, CMA Bhawan, 12, Sudder Street, Kolkata – 700 016 addressing to Limited Tender Committee to reach us before the last date.

**Convener
Limited Tender Committee**



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Annexure 1 (page 1)

TECHNICAL BID

Details about the Bidder:

NAME OF THE ORGANISATION	
ADDRESS	
CONTACT DETAILS TELEPHONE NO: E-MAIL ID:	
COMPANY REGISTERED IN INDIA UNDER REGISTRAR OF COMPANIES (Attach a copy of Certificate)	
PAN NUMBER (COMPANY / PROPRIETOR) enclose copy of PAN	
GST REGISTRATION NUMBER Enclose copy	
TRADE LICENCE NO. (attach copy)	
VALID ISP LICENSE FROM GOVT. OF INDIA (attach copy)	

Declaration: We / our company, together with this Technical Bid has submitted all necessary documents required for the Tender.

Date:

Signature of bidder:

Place:

Seal:



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Annexure 1 (page 2)

TECHNICAL BID

Kindly confirm the following:

<u>Nature of ISP</u> (Tick appropriate check box)	<u>Internet Purchased from</u>
<input type="checkbox"/> Purely ISP	1.
	2.
<input type="checkbox"/> Reseller	3.
	4.

Sl. No.	Parameter	Please Specify
1.	30 Mbps Internet Lease Line (ILL), fully dedicated 1:1 unshared Bandwidth with 07 nos. useable WAN IP.	Yes / No
2.	The Bidder (ISP) must be capable of delivering the internet protocol i.e. IPv4 as per the guidelines of Govt. of India.	Yes / No
3.	The last mile connectivity shall be in Fiber.	Yes / No
4.	The Bidder (ISP) must provide entire connectivity up to the Router/Firewall level located at the customer premises.	Yes / No
5.	The Bidder (ISP) shall provide all the necessary hardware equipment for providing the Internet connectivity.	Yes / No
6.	Redundant local loop in case of Fiber connectivity.	Yes / No
7.	The line should have at least 99% uptime.	Yes / No
8.	The Bidder (ISP) will required to sign service level agreement having the following clauses: i. Required Internet bandwidth up-gradable at any time. ii. Compression ratio 1:1 iii. Packet Losses: Less than 1 percent iv. Throughput Guarantee: 100 percent. v. The time of attending the call to restoration shall not be more than 24 Hrs.	Yes / No

Declaration:

We / our company, together with this Technical Bid has submitted all necessary documents required for the Tender.

Date:

Signature of bidder:

Place:

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Annexure 2

FINANCIAL BID

Sl. No.	Item	One Time Installation Charges (Inclusive of all Taxes)	Annual Recurring Charges (Inclusive of all Taxes)	Total Price (Inclusive of all Taxes)
1.	Internet Leased Line of capacity 30 Mbps (1:1) with min 07 nos. useable WAN IP.			

Declaration:

We /our Company understood the requirements involved. We agree to all the terms and conditions as indicated in this EOI/Tender Notice. We are not debarred by any of the departments of the Institute.

Date:

Signature of bidder:

Place:

Seal: