



**TENDER NOTICE**

**Ref. No.: MAC/Int-Mgt-Day/May 2026**

**April 7, 2026**

**Sub: Catering service in National Seminar of MAC**

Vendors are invited to offer their rate for supply of edible service as per details given below:

<b>Requirement of Edibles</b>										
<ul style="list-style-type: none"><li>• <b>Tea, Coffee and Biscuits</b> (Sweet &amp; Salted) (Twice – Morning and Evening).</li><li>• 1<sup>st</sup> round Tea/Coffee with Biscuits (Sweet &amp; Salted): 09.00 am to 10.00 am.</li><li>• 2<sup>nd</sup> round Tea/Coffee with Biscuits (Sweet &amp; Salted): 03.30 pm to 04.00 pm.</li><li>• <b>Buffet Lunch</b> from 01.00 pm to 02.00 pm <b>250</b> heads (Vegetarian) as per given menu: -</li><li>• <b>250</b> heads is expected minimum ordered quantity</li></ul> <p><b>Two Items (Appetizer):</b></p> <ul style="list-style-type: none"><li>▪ Lemon Coriander Clear Soup</li><li>▪ Amul Chhach or Butter Milk</li></ul>										
<b>Lunch Main Course</b>										
<ul style="list-style-type: none"><li>• <b>Roti –</b></li></ul> <table border="1"><tr><td>Butter Nun</td></tr><tr><td>Plain Atta Chapati</td></tr></table> <ul style="list-style-type: none"><li>• <b>Rice –</b></li></ul> <table border="1"><tr><td>Curd Rice – 200 Pax</td></tr><tr><td>Steamed Rice (Basmati)</td></tr></table>	Butter Nun	Plain Atta Chapati	Curd Rice – 200 Pax	Steamed Rice (Basmati)	<table border="1"><tr><td>Kashmiri Aloo Dum</td></tr><tr><td>Yellow Dal Fry</td></tr><tr><td>Paneer Butter Masala</td></tr><tr><td>Dahi bada</td></tr><tr><td>Sambar</td></tr></table> <ul style="list-style-type: none"><li>• Fresh Green Salad</li><li>• Chat - Moong Dal and lentils sprouted</li><li>• Papad &amp; Mixed Pickle</li></ul> <p><b>Sweets &amp; Desserts: 2 items</b></p> <ul style="list-style-type: none"><li>• Hot Gulab Janum</li><li>• Ice cream</li></ul>	Kashmiri Aloo Dum	Yellow Dal Fry	Paneer Butter Masala	Dahi bada	Sambar
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<ul style="list-style-type: none"><li>• Mineral Water Jar with Disposable Glass at different sites.</li><li>• 500ml Water bottles: 400 nos</li></ul>										



**Terms & Conditions:**

- Period – One-time contract.
- Quality and Quantity aspects of all food must be strictly adhered to.
- Packaging/Serving of food must be hygienic and also be done in a polite manner.
- Rate must be quoted including Transportation, labour, catering staff and other charges.
- All catering staff should be well dressed, neat & clean and must be attentive till end of event.
- **Taxes as applicable will be extra.**
- Terms of Payment: Within 30 days from the date of submission of bills through electronic mode.
- Venue – KASSIA Auditorium, Bengaluru
- The order will be placed for the best interest of the Institute.
- Unsatisfactory service of bidder will be liable for imposing penalty on bill.
- Institute reserves the right to modify the quantity at any time after acceptance of tender. The bidders shall have no claim to any payment for compensation over and above the quoted rates; however, payment will be made on actual consumption basis or minimum ordered quantity whichever is higher.
- Order quantity may vary (+/-) 10% of the minimum ordered quantity
- **L1 will be decided based on the consolidated amount quoted in the darkened box of Annexure A.**
- The minimum ordered quantity will be intimated 2 days prior to the event.
- **Last date of submission quotation is 14<sup>th</sup> April, 2026.**

Quotation in the format of Annexure A in this tender document be signed by the Tenderer should be put in a sealed Envelope, superscribed words “**MAC/Int-Mgt-Day/May 2026**” is to be sent to Convener, Limited Tender Committee of the Institute at 12, Sudder Street, Kolkata – 700 016.



**Annexure A**

**Price Bid**

<b>Item</b>	<b>Qty estimate</b>	<b>Offered Rate</b>	<b>Total</b>
Tea / Coffee / Cookies (two times)	450		
Buffet lunch	250		
Water Bottles	400		
Total Rs. (in words)		Rs.	/-

Rate of Taxes - .....%

Signature

Date

Place