



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA
(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)

CMA Bhawan, 3 Institutional Area, Lodi Road, New Delhi – 110 003

CMA/DEL/LPC/2019-20/IT-Firewall

Dated: 19.03.2020

Notice Inviting Tender

The Institute of Cost Accountants of India is a statutory body under an Act of Parliament under Ministry of Corporate Affairs. The Institute imparts education and conducts qualifying examinations for Cost & Management Accountants and regulates & develops the Cost Accounting Profession.

The Institute invites sealed tender offers from eligible, reputed vendors for the renewal of the following Items:

S. No.	Item	Specifications
1.	Firewall Renewal	Renewal of SONICWALL TZ500 Secure Upgrade Plus 3yr (including all required hardware, software, licenses etc).
2.	Installation	Installation and Configuration of the above firewall with two nos. of leased internet connection from two ISPs in round robin fashion and user training for the administration

Tender Bids

1. Tender offers should be submitted with the following details:
 - a. Tender Document signed by authorised signatory accepting all terms and conditions of tender with a seal of the company.
 - b. Bidder's company profile, turnover of last 3 years, valid Income Tax Clearance Certificate (ITCC) and last 3 years' balance sheet
 - c. The Compliance Statements completed in all respects as given below in Annexure 1:

Date:

Name and Signature of Bidder / printer with Corporate Seal

Annexure 1

Sl. No	Particulars	Details to be filled in by the Agency
1.	Name of the Firm/Company	
2.	Registered office/business address Telephone/Mobile Number Email and fax number	
3.	Name of Contact Person (s)	
4.	Communication Address (Delhi/NCR) Telephone/Mobile Number Fax Number Email Name (s) of the contact person(s)	
5.	Year of Incorporation/ Constitution	
6.	Income Tax – PAN (Attach copy of PAN)	
7.	GST No. (Attach copy of GST Number)	
8.	Whether registered with Registrar of Firms/ Companies? Date of Registration (Attach copy of orders/proof)	
9.	Turnover/business Volume per year during last three financial year Minimum 50 Lakhs i.e. 2018-19, 2017-18 and, 2016-17 (Attach copy of orders/proof)	
10.	Customer Profile (At least Three (03) leading Customer for supplying firewall) (Attach copy of orders/proof)	
11.	References – (Names, address & telephone numbers of three major corporate clients is to be provided for obtaining necessary confirmation regarding the quality of service and other relevant details).	
12.	Firewall support team & Escalation Matrix. (Attach list)	
13.	Attach complete technical details/ specifications of the firewall. Also, provide documentary evidence that this model of Firewall is not End of Life for at least the next 3 years	
14.	Acceptance of all Terms and conditions of tender (attach signed tender bid accepting all terms)	
15.	Whether the agency is providing Services to Central/ State Government/ CPSE/ Sate Govt PSE / Statutory bodies / Autonomous bodies/ Financial institutions/ MNCs for last 5 years	
16.	Any other relevant information	

17.	Verification – The application should be signed by the authorized signatory verifying that all the details furnished in the application are true and correct to the best of his/her knowledge and that in case of furnishing any false information or suppression of any material information would lead to rejection of application besides initiation of penal proceedings by the Institute, if it deems fit.	
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Declaration:-

I, _____, hereby certify that “I am not debarred by Department of Commerce or any Ministry/Department concerned.”

Date:

Name and Signature of Bidder / printer with Corporate Seal

Eligibility Conditions

1. The bidder should have Turnover/business Volume per year during last three financial year **Minimum 50 Lakhs** i.e. 2018-19, 2017-18 and, 2016-17
2. The bidder should be an authorized dealer/reseller for the firewall quoted.
3. The bidder should have supplied & installed similar firewall to at 3 clients in the past 2 years
4. Bidder should have a firewall support team to assist the Institute for any configuration etc. issues during the period of license of the firewall.

Terms and Conditions:

1. Any bid received after the last date & time for receipt of the given in the Tender Document will be rejected.
2. The Institute may reject any/all bids without assigning any reason whatsoever
3. Bidder should provide escalation matrix for the support on the Firewall.
4. The firewall license should be delivered and configured at the 3rd Floor, CMA Bhawan, 3, Institutional Area, Lodhi Road, New Delhi-110003 within 10 days from the date of issue of work order.

5. Vendor must drop the sealed bid in the Tender Box at 3rd Floor, CMA Bhawan, 3, Institutional Area, Lodhi Road, New Delhi-110003.
6. The last date of the submission of quotation is 08 April 2020 till 3:00 P.M.
7. The quotation must be valid for 60 days.
8. For any queries, vendor may contact Shri Ashish Tewari, it.hod@icmai.in, Mobile: 9015624512.
9. 100% one-time payment would be released after the delivery of item & their successful installation, user training and on submission of the invoice. The statutory tax deductions on the payment made by the Institute would be done as per the prevalent Tax laws of Government of India.
10. The Price quoted must be inclusive of all contingent cost. Taxes, if any, should be quoted separately. The financial bid should strictly be in the format specified in the tender document.
11. The work order for Firewall with requisite software and licenses would be awarded initially for a period of three years, which can be extended for two more times at the same rate and same terms and conditions subject to satisfactory performance and mutual agreement.

Date:

Name and Signature of Bidder / printer with Corporate Seal

Financial Bid Format

S.No.	Details	Quantity	Unit Price	Taxes	Total Cost including all taxes
1	Renewal of SONICWALL TZ500 Secure Upgrade Plus 3yr	1 No.			
2	Installation, configuration and user training	--			

Date:

Name and Signature of Bidder / printer with Corporate Seal