



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(Statutory body under an Act of Parliament)
12, SUDDER STREET, KOLKATA - 700 016
TELEPHONES: +91 033 4036-4753 / 4755 /4763 / 4731
Website: www.icmai.in

Local Purchase Committee

Ref. LPC/EXAM/UPS-BATTERY/24

06.08.2024

Tender for supply and installation of UPS Batteries on buy-back basis

Sealed quotations are invited from reputed reliable supplier with proven track records to offer quote for supply and installation of UPS batteries on Buy-Back basis as per details below:

Schedule of requirements and delivery:

UPS Batteries	Purchase	Buy-Back
		32 (Thirty Two)
Delivery & Pickup location	The Institute of Cost Accountants of India Examination Dept. CMA Bhawan, 12, Sudder Street, Kolkata – 700 016 <i>Within 15 days from the issuance of order</i>	
Specifications	Delivery & Installation of <ul style="list-style-type: none">• Amron Quanta make 12 V 42 ah SMF Battery for two 10 KVA Online UPS• Buy-back value of Old battery (QUANTA brand, 12V 42AH SMF)	
Others	<ul style="list-style-type: none">• Warranty – 24 months• Faster Charging• Resistance to vibration• On-site support	

Specification shall be adhered to as mentioned above.

Interested vendors may contact Shri Kamalesh Pattanayak, Dy. Director (Examination), on any Working Day (Monday - Friday) during office hours 10.30 a.m. – 5.00 p.m. Contact details: email : exam.dd2@icmai.in, Phone no.: 033-40364757; at their own cost.

Instructions for bidders -

- The rates to be offered should include all supply, installation, packing, labour, transportation, loading, unloading etc. No other additional payments would be made.
- Taxes as applicable will be paid extra.
- Bidders shall bear all costs associated with the preparation and submission of its bid.



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Terms & Conditions:

- i) The price quoted by the bidder should remain valid for at least 60 days.
- ii) If a firm quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.
- iii) Bidders must quote in the format only.
- iv) Canvassing in any form in connection with the contract is strictly prohibited.
- v) **L1 will be based on** value mentioned on the price bid.
- vi) Institute reserves the right to extend the last date for receipt of bids at its own discretion.
- vii) The Institute may, for any reason whether at its own initiative or in response to the clarification requested by the prospective bidder, issue amendment in the form of addendum during the bidding period and subsequent to receiving the bids. Any addendum thus issued shall become part of bidding document and bidder shall submit the addendum duly signed and stamped in token of his acceptance.
- viii) Institute reserves the right to modify the quantity included in the schedule of requirements at any time after acceptance of tender without a notice. The bidders shall have no claim to any payment of compensation.
- ix) Institute reserves the right to repudiate the contract and entrust the work to any other third party in the event of breach of terms and conditions of this agreement or in the event of unsatisfactory performance observed by the Institute; such case/s will lead to forfeiture of Security Deposit.
- x) Institute may ask clarifications if any during the evaluation and the bidders are expected to respond. Lack of response from them will enable the Institute arrive at its own decision about such bids.
- xi) The Institute shall not be liable for any loss, damage, theft, burglary or robbery of any personal belongings, equipment or vehicles of the engaged personnel of the contracting Firm.
- xii) The participating bidder has to submit this tender document signed and sealed on each page, as acceptance of the terms and conditions mentioned herein.
- xiii) Updated trade license copy has to be compulsorily submitted with the bid.**
- xiv) The order will be placed for the best interest of the Institute.

Payments –

- i) No advance payment will be made. Payment will be made after completion of satisfactory supply, installation and submission of invoice / bill in hard copy. Taxes will be extra as applicable.
- ii) The payment will be made in electronic mode only within 30 days of submission of bills.

Submission of Bids

The quotations have to be submitted in the **LPC Tender Box** kept at the ground floor of the Institute. Address: **Local Purchase Committee, ICMAI, CMA Bhawan, 12, Sudder Street, Kolkata – 700 016** in Sealed Envelope, super scribed “**UPS batteries on buyback basis’ (Bid Reference – Ref. LPC/EXAM/UPS-BATTERY/24)** on or before 27th August, 2024 3.00 pm.

Convener
Local Purchase Committee



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Annexure

Format of Information cum Financial bid

Sl. No.	Details requested	Provide details
1.	Name of the Firm/Company	
2.	Address: Telephone/Mobile Number Email	
3.	Name of Contact Person (s) Contact number	
4.	Certificate of Incorporation / Trade License no. (copy to enclose)	
5.	Bank Details	
6.	PAN of proprietor	

	Quantity	Unit Rate (Rs.) with buyback option of similar batteries*
UPS Batteries	32 (Thirty Two) /-

*Applicable tax rate - %

Bidders must check the above mentioned buyback items before quoting the rate; Institute does not guaranty for the condition of the aforesaid items.

No G.R. (Goods Returns) will be accepted by the Institute.

Trading with the above mentioned quantity buyback basis while purchasing the new items will be on Institute's discretion in that case L₁ will be decided on rate quoted in Annexure

Declaration: We /our Company has visited the site and understood the job involved. We agree to all the terms and conditions as indicated in this EOI/Tender Notice.

Signature of bidder:

Date:

Seal:

Place: