



# THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)

**CMA BHAWAN, HYDERABAD CENTRE OF EXCELLENCE**  
Headquarters: **CMA BHAWAN, 12, Sudder Street, Kolkata – 700 016**  
Tel: +91 033 22421031/1034,  
e-mail: [hr@icmai.in](mailto:hr@icmai.in), Website: [www.icmai.in](http://www.icmai.in)  
**LOCAL PURCHASE COMMITTEE OF HEADQUARTERS**

Ref.No.: Tender/Infra/Electrical/2020-21

Date: July 16, 2020

Last Date of Submission of Bid – July 30, 2020 (3:00 PM)

**Sub: Quotation for supply of Electrical Lights and fittings etc. of the Institute's building - CMA Bhawan, Hyderabad Centre of Excellence, Plot No.35, Gachibowli, Financial District, Ranga Reddy District, Hyderabad, Telangana – 500 032.**

Sealed quotations are invited from reputed Dealer/Agency / Retailer dealing with the wholesale / retail trading business of Electrical lights and allied fitting items in the city of Hyderabad, Telangana State for supply of the items as per the list below [Annexure – II] for installation of the same at the Institute's building at CMA Bhawan, Hyderabad Centre of Excellence, Plot No.35, Gachibowli, Financial District, Ranga Reddy District, Hyderabad, Telangana – 500 032.

1.	Quotation invited for	<b>Purchase of Electrical lights and fittings</b>
2.	Date of Announcement of Quotation	16 <sup>th</sup> July, 2020
3.	Last date for submission of	30 <sup>th</sup> July, 2020 by 3:00 PM
5.	Address of Submission	The Local Purchase Committee (Below Rs.2.50 Lakhs), Ms. Moumita Das/Shri Bhavesh kumar Sinha of The Institute of Cost Accountants of India, CMA Bhawan, 12, Sudder Street, Kolkata – 700 016.
6.	Mode of Submission of Quotation	May be submitted by hand or through post/courier so as to reach before the due date and time.
7.	Payment Terms	No Advance will be paid. 100% payment will be made against your bill after complete delivery of all items at out office address : CMA Bhawan, Hyderabad Centre of Excellence, Plot No.35, Gachibowli, Financial District, Ranga Reddy District, Hyderabad, Telangana – 500 032
8.	Mode of Payment	Direct Electronic Transfer in the Party's Bank Account through NEFT/RTGS
9.	GST No. of the Institute for Telangana State	36AAATT9744L2ZS, State Code : 36
10.	Contact Person	Mr. Kushal Sen Gupta, HoD-Infrastructure Dept. Contact No.: 9433148871, Email id : -infrastructure.hod@icmai.in

Quotation Form to be downloaded from official website: [www.icmai.in](http://www.icmai.in)

The Institute shall not be liable for any postal delays whatsoever in receipt of tender documents and tender received after the stipulated date and time shall not be entertained.

The tender document contains the following Annexure:

- ❖ Annexure-I: **PERFORMA OF DETAILS OF DEALER/AGENCY/RETAILER**
- ❖ Annexure-II: **PROFORMA OF FINANCIAL BID**



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LOCAL PURCHASE COMMITTEE OF HEADQUARTERS

Annexure –I

## PERFORMA OF DETAILS OF AGENCY/SELLER

S.No.	Details Requested	Provide Details
1	Name of the Shop/Agency	
2	Name of Director of Proprietor	
3	Full address of the Shop/Agency With Telephone and Email Address	
4	PAN No(attach proof)	
5	GST No.(attach proof)	
6	Dealer of Brand / Company name of the quoted items as per Annexure - II	
7	Details of Replacement Guarantee / Warranty of the items quoted for	
8	RTGS Bank Account Details	Attach separate sheet [ Photo Copy of a Cancelled Cheque]
9	Additional Information, if any (attach separate sheet if required)	
<b>Declaration:-</b> I, hereby certify that “I am not debarred by Department of Commerce or Ministry/Department concerned.”		

Date:

Place:

Signature of authorized person  
Full Name & Designation with Corporate Seal



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Annexure –II

## PROFORMA FINANCIAL BID

SL. NO.	Description of Goods	HSN/ SAC	GST Rate %	Quantity	Price Incl. of Tax	Basic Rate	Unit	Disc. %	Amount
1	LED OVAL BATTEN 24W 110LM/W	9405	12	63 Pcs			Pcs		
2	6500K 36W/40W " VIVA NEXT"	8539	18	65 Pcs			Pcs		
3	LED STREET LIGHT 75W, 6500K	9405	12	8 Pcs			Pcs		
4	LED PC DOWN LIGHT CIRCULAR 15W-PDLM01157	9405	12	100 Pcs			Pcs		
5	6AX, 1 WAY SWITCH, 1 MODULE	8536	18	40 Pcs			Pcs		
6	6A, 2 IN 1 SOCKET ( W/O SHUTER ) , 2 MODULE	8538	18	30 Pcs			Pcs		
7	8 MODULE HORIZONTAL PLATE (WITH CHROME COLLAR)	8538	18	6 Pcs			Pcs		
8	SCREWS		18	5 Dozen			Dozen		
	<b>TOTAL</b>								

Rupees (in Words) \_\_\_\_\_

only.

Date:

Place:

Signature of authorized person  
Full Name & Designation with Corporate Seal