



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA
NORTHERN INDIA REGIONAL COUNCIL

(Set up under an Act of Parliament)

CMA Bhawan, 3, Institutional Area,
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NIRC/No. 227

Dated: 20th May, 2022

EXPRESSION OF INTEREST

The Northern India Regional Council of The Institute of Cost Accountants of India invites 'Expression of Interest' from experts Cost Accountants & Cost Accountants firms for **Finalization of Accounts etc. of NIRC for the period of 2021-22 including Student reconciliation Fees, Head Office and Chapter Reconciliation etc.**

The interested professionals/ agencies can send their proposal including time frame required and fee chargeable (including all taxes) latest by 5 pm of 27th May 2022 through mail at nirc@icmai.in or through post at NIRC of ICAI, CMA Bhawan, 3, Institutional Area, Lodi Road, New Delhi- 110003.

The subject of the mail/ the title of the envelope (in case of postal submission) should mention 'Expression of Interest -001/ 2022'.

Assistant Administrative Officer
NIRC of ICAI

Behind Every Successful Business Decision, There is always a CMA

TECHNICAL BID

1. Full Name of the Audit Firm :
2. Address :
 - i) Permanent Address :
 - ii) Correspondence Address with PIN code :
 - iii) Landline / Mobile No. :
 - iv) Fax Number :
 - v) Email ID :
 - vi) PAN :
 - vii) GST Regd. No. :

Sl. No.	Particulars	
1.	Year of Establishment	
2.	Annual Turnover of the firm in the preceding 3 Financial Years as per Income Tax Return	
3.	Number of partners in the firm along with their membership number	
4.	Number of qualified assistants (Cost Accountants) in the Firm along with membership number	
5.	Number of semi qualified assistant (Inter Cost Accountant) in the firm	
6.	Address of the Branch offices, if any along with contact number	
7.	Date of Partnership deed with Registration Number	
8.	Previous Audit assignment acceptance letter	
9.	Bank details for paying the fees through NEFT	

Note 1 : Documentary evidence of all the information as stated above is to be furnished along with the offer.

Note 2. : All the pages of the terms and conditions and documents submitted are to be signed with the seal of the firm

(Signature & Seal of the Partner of the Firm)

FINANCIAL BID

Particulars	Amt.	GST	Total
Finalization of Accounts etc. of NIRC for the period of 2021-22 including Student reconciliation Fees, Head Office and Chapter Reconciliation etc			

The price quoted should be inclusive of all the charges & taxes as applicable.

No extra amount over & above the quoted amount shall be charged from the Institute.

Authorized signatory of the bidder