



**The Institute of Cost Accountants of India
Eastern India Regional Council
CMA Bhawan, 84, Harish
Mukherjee Road , Kolkata
700025
LOCAL PURCHASE COMMITTEE**

Ref. **LPC/EIRC / LG Micro oven /(1) /2023-24**

Date-20.2.2024

Tender for procurement of LG MICRO OVEN (01Nos)for EASTERN INDIA REGIONAL COUNCIL OF THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

Reputed and reliable authorized dealers are invited to offer their Rate for supply of 1 number LG make Micro oven per details given below -

Dealers fulfilling the eligibility conditions can submit their quotations at the following address:

**The Institute of Cost Accountants of India
Eastern India Regional Council
CMA Bhawan 84, Harish
Mukherjee Road , Kolkata
700025**

The quotation should be addressed to Convenor and drop at the tender box available at the Institute ground floor:

**The Convener – Local Purchase Committee/Tender Committee
The Institute of Cost Accountants of India
Eastern India Regional Council
84 Harish Mukherjee Road,
Kolkata 700025**

Technology	–	Charcoal Microwave
Pattern, Colour, outdoor Colour	–	Black , preferably
Door type	–	Drop down
Oven Capacity (L)	–	32
Child lock/Completion beeper/Timed clock	–	Should be in incorporated features
Convection Power consumption (W)	–	1950
Grill Power consumption (W)	–	1200
Microwave Power Levels	–	5
Power Output (W)	–	900



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Cooking MODES (Autocook, Defrost, Warm)	-	Should be in incorporated features		
Size (Appx) mm. W*H*D	-			
		530 mm	322 mm	520 mm
Certifications	-	From Registering authorities , as applicable and authorized dealers certificate.		

. Tenderers are requested to quote their rates only on the basis of fixed item/s. No any alteration or change of item/s will be entertained.

Date of Invitation: 20.2.2024

Date of Closure: 11.3.2024



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Place of Delivery:

EASTERN INDIA REGIONAL COUNCIL
THE INSTITUTE OF COST ACCOUNTANTS OF INDIA
CMA BHAWAN, 84, HARISH MUKHERJEE ROAD
KOLKATA 700025

General Terms and Conditions

1. Time adherence to schedules as notified by the Institute and strict quality control will be the essence of the transaction.
2. The rates mentioned include all incidental such as packing, labour, transportation, loading, unloading, supply, etc. No other additional payments would be made.
3. The rate quoted will be final. No enhancement of rates will be allowed for any reasons viz. Non-availability of materials, hike in prices, increase in labour charges etc. during the period of the contract.
4. Taxes as applicable should be included in the price.
5. L1 will be evaluated on the basis of amount quoted against "**Total Price (Rs.) of procurement**" in the darkened box of Annexure 1. Hence for all items single vendor would be L1 party and all items are to be supplied by the selected vendor.
6. Bidders shall bear all costs associated with the preparation and submission of bid.
7. The rates quoted will be binding and valid for a period three months from the date of execution of the contract.
8. Supply must be adhered to as per specifications of the Institute.
9. Delivery should be within 10days from acceptance of order.
10. Period of Contract–will end automatically on satisfactory supply of the items. The total period of contract is one time within which the items have to be supplied.
11. If a firm quotes NIL charges/consideration/abnormal charges, the bid shall be treated as unresponsive and will not be considered.
12. Canvassing in any form in connection with the contract is strictly prohibited,
13. Institute reserves the right to extend the last date for receipt of bid sat its own discretion.
14. Once the supply order is placed, it will be the vendors responsibility to make the project functional. Any additional cost incurred for completing the project and for which the vendor has not bid at the time of submission of the final offer will be borne by the vendor.
15. The Bidder shall not sub-contract the mentioned work to any organization, person, firm or its franchise without the prior approval of the Institute.
16. The Institute may, for any reason whether at its own initiative or in response to the clarification requested by the prospective bidder, issue amendment in the form of addendum during the bidding period and subsequent to receiving the bids. Any addendum thus issued shall become part of bidding document and bidder shall submit the addendum duly signed and stamped in token of his acceptance.



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17. **A copy of updated Trade License / Certificate of Incorporation is to be compulsorily submitted.**
18. The order will be placed for the best interest of the Institute.

Settlement of Dispute

1. All disputes regarding interpretation of the contents of the agreement or its implementation shall be resolved by mutual discussion/reconciliation in good faith by the agency and The Institute of Cost Accountants of India.
2. The agreement shall be governed by the Laws of India for the time being in force and subject to exclusive jurisdiction of Courts at Kolkata.

Payments

- a. No advance payment will be made. Payment will be made after completion of satisfactory supply and submission of invoice / bill in hard copy.
- b. The payment will be made in electronic mode only within 30 days of submission of bills.
- c. Payment will be made on actual consumption basis.

SUBMISSION OF BIDS

The quotations STRICTLY AS PER PRESCRIBED FORMAT (Annexure 1) have to be submitted in the **LPC Tender Box** kept at the ground floor of the Institute. Address: **Local Purchase Committee**, Eastern India Regional Council, The Institute of Cost Accountants of India, CMA Bhawan, 84, Harish Mukherjee Road Kolkata 700025 – in Sealed Envelope, superscribed “**Tender for procurement of LG make Micro oven (01 Nos) for EIRC OF ICAI**” (Bid Reference – **LPC/EIRC / LG Micro oven / (1) / 2023-24** on or before **4.00 pm, 11.3.2024**

**CONVENER
LOCAL PURCHASE COMMITTEE**



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**Annexure1
Format of bid**

Sl. No.	Details Requested	Provide Details
1	Name of the Proprietor/Partnership/Company/Authorized dealer	
2	Contact person & Mobile number	
3	Full address of the Registered office With Email Address	
4	RTGS Bank Account Details	
5	Details of GSTN(if any)	
6	PAN of the Proprietor/Partnership/Company/Authorized dealer	
7	Certificate of Incorporation/ Partnership Deed and Trade License (copy to be enclosed)	

Total Price(Rs.)of procurement for1 Branded micro oven (Inclusive of all costs)	Rs.
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Declaration:We/ourCompany agree to all the terms and conditions as indicated in this EOI/TenderNotice and have physically visited and understood the specification of items to be supplied. We will be able to supply all the items mentioned. We are not debarred by any other Department of the Institute.

Signature of bidder:

Seal:

Date: