



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(Statutory body under an Act of Parliament)
12, SUDDER STREET, KOLKATA – 700 016

Telephones: +91-33-2252-1031/34/35

+91-33-2252-1602/1492/1619

Fax: +91-33-2252-1723/7993/1026

Website: www.icmai.in

TENDER NOTICE

Ref. No.: Tender/IT/2020-21/05

July 29, 2020

Subject: Tender for Subscription of Trend Micro Antivirus License for three (03) years

Quotations are invited only from Authorized Service Provider / Partner of Trend Micro for subscription of 151 licenses for a period of three (03) years.

Quotation with Subject in the Email as "**Tender for Subscription of Trend Micro Antivirus License for three (03) years**" is to be submitted strictly through online mode via email only as per the following format and positively on or before **4.00 p.m. of August 7th, 2020**.

Sl. No.	Item	Quantity (nos.)	Total Price (Inclusive of all Taxes)
1.	Subscription of Trend Micro Enterprise Security for End Point std. for three (03) years . and Delivery, Installation & Configuration of the same.	151	Rs. (Rupees.....only)

Procedure of Online Bid submission

Due to the current pandemic situation, the Tender Bid through Online (Email) mode shall be allowed only by following procedure laid hereunder:

- i) The interested bidder would send the Bid through email to the Convener of the Tender Committee as below. Email – trd.dd2@icmai.in
- ii) The Bid would be in the form of a scanned PDF file in the bidder letter head, duly sealed & signed by the bidder.
- iii) **The file(s) to be password protected for opening.**
- iv) Complete official address of the bidder along with the contact details must be mentioned in the body of the email, while sending the bid to the Convener.
- v) All emails received after the cut-off date and time of the Tender Document shall be treated as void.
- vi) After the cut-off date and time of the Tender Document, password for opening the Bids only shall be sent to the Convener of the Tender Committee through email by the bidder.
- vii) No hard copy Tender would be entertained.



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viii) Any further correspondence related to tendering would be done through email only.

Other Term & Condition:

1. The tenderer must submit the latest document as a proof of Authorized Service Provider/ Partner of Trend Micro.
2. The time of attending the call to restoration shall not be more than 24 Hrs.
3. 100% against delivery and successful installation & configuration and on submission of Invoice.
4. All Payments will be made through Electronic Mode to the Bank Account of the selected Tenderer. Please mention Bank Details [(i) Name of the A/c., (ii) A/c. No., (iii) Type of A/c., (iv) Name of the Bank, (v) Name of the Branch with address, (vi) IFS Code No. and (vii) MICR No.] in the Quotation.
5. The price quoted by the Tenderer should remain valid **for a period of three months** from the date of submission of tender.

For any further clarification/information please contact Shri B. Chaki, Dy. Director, IT, ICAI on any Working Day (Mon-Friday) during Office Hours.

The Institute is not bound to accept the lowest offer and reserves the right to cancel any or all the Tenders without assigning any reason thereof.

CONVENER – Tender Committee