



INSOLVENCY PROFESSIONAL AGENCY
OF INSTITUTE OF COST ACCOUNTANTS OF INDIA (IPA ICAI)

INSOLVENCY PROFESSIONAL AGENCY OF INSTITUTE OF COST ACCOUNTANTS OF INDIA

Date: 09th March 2021

ADVERTISEMENT FOR THE POST OF ASSISTANT MANAGER- INSPECTION

Post of	Assistant Manager - Inspection
No. of Vacancy	1
Mandatory Qualification	Graduate in Commerce/Law
Preferred Qualification	CMA/CA/CS (Inter)/MBA/Law Knowledge/Exposure in IBC
Skills	Well versed in Computers [MS- OFFICE] and data management]; Good communication skills; Excellent understanding of Law; Flair of writing
Experience	Minimum 0-2 year(s) experience
Fixed Remuneration	Rs. 25000/- per month
Nature of Engagement	On contract for 2 years, subject to annual review
Place of Posting	New Delhi
Last Date to apply	20/03/2021
Job Profile	1. Planning Inspections for IPs 2. Communicating with the IPs. 3. Be a team member of the Inspection Team. 4. Drafting of interim/final report of Inspection.

General Information:

- The candidates shall be required to email their candidature on hr@ipaicmai.in.
- No other mean/ mode of application shall be accepted.
- The post is purely on contractual basis. This engagement is not a regular employment in the IPA-ICAI (Cost).
- During the period of engagement, the person should not engage in any other occupation. Further renewal of the engagement will subject to approval of the competent authority(s)
- IPA-ICAI (Cost) will consider increased remuneration based on the satisfactory performance of the candidate, after completion of a period of one year.
- Mere submission of application and fulfilling the eligibility criteria does not give any right to any person to appear for interview etc.

- Only Shortlisted candidates will be called for the Interview. Original and attested copies of all document in proof of Age, Qualifications, Experience, for the minimum period of experience as indicated for the post, etc. should be submitted by the candidate, if called for Interview.
- Engagement will be subject to the Rules and Regulations of the IPA-ICAI (Cost) in force from time to time. Other benefits (if applicable) shall be as per the rules of the IPA-ICAI of Institute of Cost Accountants of India as amended from time to time.
- In case it is found that Information furnished by a candidate is false or defective in any manner, the candidature of such persons will be summarily rejected as and when it comes to the notice of the management. The candidates are advised to satisfy themselves fully about the correctness of the information furnished.
- The decision of management of the IPA-ICAI (Cost) in the selection process shall be final.
- The management of the IPA-ICAI(Cost) reserves the right to reject any application without assigning any reason whatsoever.
- Candidates are advised to apply within the last date of application. Any applications received after the closure date will not be accepted or entertained.
- Canvassing for any candidate would be a reason for disqualification.