



**The Institute of Cost Accountants of India**  
(Statutory body under an Act of Parliament)

**4<sup>th</sup> CMA Awards - 2016**  
**Nomination Form (CFO Awards)**

1. **Name of the Nominee:** \_\_\_\_\_
2. **Name of the Company (where nominee is employed) and CIN:** \_\_\_\_\_  
\_\_\_\_\_
3. **Office Address:** \_\_\_\_\_  
\_\_\_\_\_  
**City:** \_\_\_\_\_ **Pin Code:** \_\_\_\_\_
4. **Name of CEO :** \_\_\_\_\_ **Designation:** \_\_\_\_\_  
**Mobile/Telephone:** \_\_\_\_\_ **Email id:** \_\_\_\_\_
5. **Category to which the company relates:**  
(i) **Public Sector Undertaking/Private Sector:** \_\_\_\_\_  
(ii) **Manufacturing Sector/Service Sector:** \_\_\_\_\_
6. **Contact Details of Nominee:**  
**Mobile No:** \_\_\_\_\_ **Telephone No:** \_\_\_\_\_  
**Fax No:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_
7. **Qualification:** \_\_\_\_\_  
**Membership Number: (ACMA/FCMA)** \_\_\_\_\_  
**Membership Number of other Professional Institutes:** \_\_\_\_\_
8. **Gender (Male/Female):** \_\_\_\_\_
9. **Date of Birth:** \_\_\_\_\_
10. **Details of the Company (As on 31<sup>st</sup> March 2016):**  
(i) **Number of employees (regular):** \_\_\_\_\_  
(ii) **Nature of business:** \_\_\_\_\_
11. **Give details of positions held by the nominee starting from present position to past positions held :**

Period (date) From To		Company and Address	Designation	Key role and responsibilities	Revenue from Operations in the last year of employment (Rs. Crore)



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12. Give the following details for the last three years:

	Unit	2015-16	2014-15	2013-14
a. Working Capital Cycle	No. of days			
b. Return on Capital Employed (Enclose calculation sheet)	%			
c. Economic Value Added* (Enclose calculation sheet)	Rs/Crore			
d. Total Revenue from Operations	Rs/Crore			
e. Earnings per share	Rs			
f. Total operating expenses (incl. Cost of goods sold)	Rs/Crore			

(Please attach Annual Reports & Audited Accounts of the Company for the year 2015-16 and 2014-15)

\* Economic Value Added = (Net Operating Profit after tax) minus (Capital invested\*/weighted Average cost of capital)

13. Details of Articles/Papers published in the leading Journals/Magazines/Newspapers (attach copy)

14. Give the list of those seminars/workshops/ conferences/ programs organized/conducted by the

Institute and its Regional Councils/Chapter and attended by the nominee: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

15. Details of Seminar/Workshops/Conferences/Programs wherein nominee participated as a resource person. Please also mentioned the topic dealt with. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

16. Awards received and personal milestones \_\_\_\_\_

\_\_\_\_\_

17. Give one page write up on nominee's contribution in the present organization in each of the following areas:

- a. Corporate Governance & CSR Activities
- b. Energy efficiency and conservation
- c. Cost Management Practices followed
- d. Risk Management
- e. Role of Nominee in value creation and preservation

18. (a) Whether any disciplinary action for economic/other offences. has been taken or pending with any organisation / authority against nominee: (Yes / No) \_\_\_\_\_

(b) If yes, give details: \_\_\_\_\_

\_\_\_\_\_



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## **DECLARATION**

I hereby declare that all the information given above and in the enclosures is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
(Name of the Nominee)\*

\_\_\_\_\_  
(Signature)\*

\_\_\_\_\_  
(Name of the Nominator)

\_\_\_\_\_  
(Signature)

\*Signature of the nominee is required only in case of self-nomination

The last date of receipt of nomination is June 16, 2017. Please send the nomination at the address given below:

*Deputy Director (Professional Development)*  
*The Institute of Cost Accountants of India*  
*CMA Bhawan, 3, Institutional Area, Lodhi Road,*  
*New Delhi - 110 003*  
*E-mail: [pd@icmai.in](mailto:pd@icmai.in) Website: [www.icmai.in](http://www.icmai.in)*

## **Enclosures:**

1. Annual Reports (2015-16 & 2014-15)
2. Organisation Chart
3. Calculation Sheet of Return on Capital Employed (Para 12 b) and Economic Value Added (Para 12 c)
4. Write up (Para 17)
5. \_\_\_\_\_
6. \_\_\_\_\_