



STATE BANK OF INDIA

CCO DEPARTMENT

Local Head Office, 3rd Floor , 1, Strand Road, Kolkata - 700001

Empanelment of Technical / Financial Consultants, Stock Auditors

Offers are invited from the intending competent, qualified professionals / firms for their empanelment with State Bank of India (Kolkata Circle) in the above mentioned areas. 2. The empanelled consultants will be responsible for assignments as may be required by the bank. Terms and conditions regarding assignment will be determined at the time of offering assignments. 3. This is only an invitation of offer from the interested parties and the bank reserves the right to select or reject any offer without assigning any reason. 4. Interested parties may forward their offers in the format given in the website to the following address latest by **18/12/2020**. The Dy General Manager CCO, State Bank of India, Local Head Office, 3rd Floor, 1 Strand Road, Kolkata - 700 001 (visit SBI on internet on www.sbi.co.in).

Date : 4th Dec, 2020

**The Dy General Manager & CCO
SBI , LHO Kolkata**

FORMAT FOR EMPANELMENT OF TECHNICA & FINANCIALCONSULTANTS/STOCK AUDITORS		
Sl	Name of the Firm/Company	
1	Constitution	
2	Address of the Firm/Company	
	a	Telephone No
	b	Fax No
	c	Mobile No
	d	Email-id
3	Name of the Proprietor/Partners/Directors	
	a	Date of birth of Proprietor/Partners/Directors
	b	Qualification of Proprietor/partners/directors
	c	Experience of Proprietor/Partners/Directors
4	a	Registration under Wealth Tax Act (Registration No and date)
	b	Registration under Company's Act(Registration No and date)
	c	PAN Number of Proprietor/partners/partnership/Company
5	Date of Commencement of business	
6	Name & Address of Company's banker	
7	a	Principal functions (For Technical Consultants only) viz. feasibility reports Details of Project Reports Valuation of Land & Buildings
	b	Principal Functions (for other than technical consultants) viz. Stock audit, Valuation of Assets, Feasibility study , Others (Please specify)
9	Present set up/facilities available to execute the Principal Functions	
10	Industries in which the applicant firm is specialised	
11	Important assignments completed/undertaken during the last two financial years (Please give details of the names & addresses of the clients and services rendered)	
12	Turnover in last two financial years from Consultancy Services	
13	Terms and conditions /fees charged for different types of services rendered (Please give itemwise rate)	

14	Expected service charges for different types of services rendered /to be rendered (please give itemwise rate)	
15	Details of Registration /Empanelment with other accredited agencies /FIs/Banks as on date, mentioning the nature of empanelment.	
<p>Declaration : I declare that the particulars furnished above are true to the best of my knowledge and belief and any incorrect information furnished may lead to cancellation of my application for empanelment with the bank.</p> <p style="text-align: right;">I hereby appeal to the bank to empanel</p> <p>me/firm/company on the bank's panel as Valuer/Stock Audit rs/Consultants</p>		
<p>Signature of Applicant/s</p>		



STATE BANK OF INDIA

LOCAL HEAD OFFICE, KOLKATA

EMPANELMENT OF :

TECHNICAL & FINANCIAL CONSULTANTS/STOCKS & RECEIVABLES

AUDITORS

1. Offers are invited from the qualified professionals/firms in the prescribed format for empanelment of consultants in the above mentioned categories with State Bank of India (Kolkata Circle) for its area covering West Bengal, Sikkim and Andaman & Nicobar Islands valid for a period of 2020 -2022.

2. Individual professionals/firms with core members having required qualifications and experience of at least **five** years in the related field of consultancy, Consultants who are empanelled with other prime financial institutions/Banks may also apply if they satisfy the eligibility criteria. Consultants equipped with large network throughout the districts in the State of West Bengal, Sikkim and Andaman & Nicobar Islands will be given preference._

3. Separate application to be submitted in each category viz. Technical & Financial Consultant & Stock & Receivables Auditor etc.

i) Stock & Recievables Auditor :

Chartered Accountants/Cost Accountants registered with Institute of Chartered Accountants of India/Cost Accountants of India fulfilling the following criteria:

- a. Should have at least two qualified Chartered Accountants/Cost Accountants on their rolls/as partners/directors
- b. The Proprietor/Partners/Directors should have at least 5 years experience
- c. Unblemished track record (no history of blacklisting by any bank/FI , no listing in default/caution/debarment list of RBI/IBA/SEBI/their professional institutes etc.)
- d. Preference to entities having personnel with engineering background to assist in conducting the stock and receivable audit.
- e. Preference also to those already empanelled with other Banks/FIs as Stock and Receivable Auditors.

ii) For Technical & Financial Consultants

Chartered Accountants/Cost Accountants/Chartered Engineer Registered with Institute of Chartered Accountants of India/Cost Accountants of India/Institute of Chartered Engineers fulfilling the following criteria:

- a. Should have at least two qualified Chartered Accountants/Cost Accountants / Chartered Engineers on their rolls/as Partners.
- b. Preference will be given to those already empanelled with other Banks/FIs as Technical & Financial Consultant

The empanelled consultants will be responsible for assignments as may be required by the bank. Terms and conditions regarding assignment will be determined at the time of offering assignments.

Documents/Enclosures as mentioned in Annexure-I to be submitted duly self-attested.

PAN Number and GST Registration Number (as applicable) are also mandatory.

This is only an invitation of offer from the interested parties and the bank reserves the right to select or reject any offer without assigning any reasons thereof.

Interested persons/firms may forward their offers in the format given in the website to the following address latest by 18.12.2020.

**The Dy General Manager & CCO
State Bank of India
Local Head Office, Block-"B"
3rd Floor, "Samriddhi Bhavan."
1 ,Strand Road, Kolkata-700 001**