



Dt.31.10.2022

1. The format for application is given in this annexure.
2. The applicants should prepare EOI strictly as per format. Tampering with the format/furnishing wrong information etc. shall tantamount to rejection of the EOI summarily.
3. EOI should be typed and submitted on A4 size paper, spirally and securely bound and with all pages therein in serial order.
4. All pages of the EOI as well as supporting documents should be bear the signature and rubber stamp of the applicant. Please avoid any overwriting / manual corrections.
5. Avoid duplication of information and provide the information in short and very specific.



अंचल कार्यालय - भुवनेश्वर / ZONAL OFFICE-BHUBANESWAR, प्लॉट नं- .जे3/, रेवेन्यू प्लॉट नं1-.56)1/प(जागमर) , डाकघर-.खंडागिरी, भुवनेश्वर- (751030)
PLOT NO-J/3, REVENUE PLOT NO-1561(P) AT-JAGAMARA, PO-KHANDAGIRI, BHUBANESWAR-751030 (ODISHA), email- zobbsrcrmd@pnb.co.in

(ऋण समीक्षा एवं निगरानी विभाग / Credit Review & Monitoring Department)

ANNEXURE – A

FORMAT FOR EXPRESSION OF INTEREST FOR FRESH EMPANELMENT OF RESOLUTION AGENTS

1.	Firm/ Company Name:																
2.	Date of Incorporation:																
3.	PAN No. of Firm/ Company																
4.	Firm's/ Company's Registered Address:																
5.	Firm's/ Company's Address for Communication:																
6.	Mobile No:																
7.	Land Line No.:																
8.	Email ID:																
9.	IBBI Registration No:																
10.	Qualifications :																
11.	Detail and year of past experience/ since when in conducting resolution of stressed/NPA accounts in other Banks/ FIs																
12.	Details DRA training of IBBI taken by Members																
13.	Other profession / activities of Resolution agent: <i>Add Column / Separate sheet, if required</i>																
	<table border="1"> <thead> <tr> <th>Type of Activity / Profession</th> <th>Organization Name</th> <th>Type of association*</th> <th>Commencement of such profession</th> <th>Any other details</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Type of Activity / Profession	Organization Name	Type of association*	Commencement of such profession	Any other details											
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	* (Personal Capacity / Proprietor / Partner / Employee / Director / any other, please specify)																
14.a.	Existing dealing / relationship with PNB:																
15.b.	Important assignments completed / undertaken during the last three financial years (please give detail of the name & addresses of the clients and services rendered).																
16.	Specialization (Max 25 words) :																

17.	Present setup/ facilities/ infrastructure available to execute the principal functions. (Max 100 words)													
18.	Personal & professional details of Key Professional Associated / Appointed:													
	<table border="1"> <thead> <tr> <th>Name</th> <th>Qualification</th> <th>Experience in years</th> <th>Type of Association</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Name	Qualification	Experience in years	Type of Association									
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20.	Whether any disciplinary action has been initiated against applicant by any Bank/FI/ICAI/ICSI/ICMAI / IBBI. If yes, provide details:													
21.	Whether any disciplinary action has been initiated against applicant by any organization / institution, of which he was a member/director/employee/partner:													
22.	Whether applicant has been found guilty of professional misconduct by any bank, FIs/ other organizations.													
23.	Whether applicant have been convicted at any point of time by a Court of competent jurisdiction and or any criminal proceedings pending against him/her:													
25.	Whether applicant has submitted / is submitting application to any other office of PNB also, If yes, inform the name of such office:													

26. Declaration and Undertakings

- I hereby apply to the bank on the Bank's panel as resolution agent in response to the bank's public notice dated..... on the terms & conditions set out in said notice.
- I declare that the particulars furnished above are true to the best of my knowledge and belief. I/we, further understand and confirm that bank through its officials will be on the liberty to seek necessary supporting documents to the information & declarations provided by me.
- I declare that on the date of submission of application for empanelment with bank, I have not been debarred by IBBI or any Judicial Body to take up assignment as resolution agent or any other assignment under IBC, 2016.
- I hereby declare that I meet all the eligibility criteria set out by the bank in relevant public notice.
- I hereby undertake that, if empanelled:



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- i. I shall have arm's length distance with the borrowers, will not have any business dealings with them or give them undue favour, will not demand additional remuneration than what is initially settled.
- ii. I will be ready to abide by the Bank's terms and conditions as to fees, charges etc.
- iii. I shall not appear/ advise or represent corporate debtor or any other third party to avert any conflict of interest. In case any bid is invited for any assignment where I have any conflict of interest, I will immediately disclose the same.
- iv. Unless and otherwise required by any law time being in force in India, I will not misuse or disclose any information / material / data received from the bank during the course of my empanelment to any other party without express and written permission of the bank and I will take all care and precautions to protect the secrecy and confidentiality of information / material / data received by me.
- f. I understand that any discrepancy/wrong information/breach of undertaking would lead to cancellation of empanelment with immediate effect and I shall be responsible for the consequences, including losses if any caused to the Bank.
- g. I understand that Bank at any time may decide for my depanelment without assigning any reason and bank's decision shall be final.
- h. I have read and understood all the terms & conditions of the empanelment and I will abide by the same.

Signature: - ...

(Seal of Firm/ Co. to be affix)

Name: -

Date :-

ANNEXURE - B

Major Criteria for empanelment of Resolution Agents for resolution of NPA a/cs above Rs.10 lakh upto Rs.5000.00 Lakh subject to sum of o/s balance of all NPA accounts allocated should not exceed Rs. 50 Crores, at any point of time:-

- A Firm/Company promoted by and/or employing professional person/ persons like Chartered Accountant / Company Secretary / Cost Accountant and / or honourably retired Senior Executives of the Banks (not less than DGM/GM) with minimum 3 years' experience in the resolution of NPAs. Firms/Companies not having 3 years' experience but having professionals with minimum 3 years' experience will also be eligible. For all other cases, the matter may be referred to the Head Office, SASTRA Division, to consider on merits of the case
- Resolution Agents shall be empaneled for the entire District or Cluster of Districts.
- Only agencies (companies, corporations, firms, NBFCs etc.) with sufficient means/ resources/ field experience will be considered for empanelment. Further, the following factors are also to be looked into for the empanelment of Recovery Agency/Resolution Agent:
 - Past experience and competence to implement and support the proposed activity over the contracted period.
 - Financial soundness and ability to service commitments even under adverse conditions.
 - Business reputation and culture, compliance, complaints and outstanding or potential litigation.
 - Standards of performance including in the area of customer service; Security and internal control, audit coverage, reporting and monitoring environment, Business continuity management.
 - External factors like political, economic, social and legal environment of the jurisdiction in which the service provider operates and other events that may impact service performance.
- Wherever possible, the bank shall obtain independent reviews and market feedback on the service provider to supplement its own findings. It should be ensured that the agents engaged in the recovery process carry out verification of the antecedents of their employees, which may include pre-employment police verification, as a matter of abundant caution. Further, re-verification of antecedents should be resorted to at an interval of 2 years. Police verification report must be available in the Circle Office records.



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(Annexure- B)

EMPANELMENT FOR FRESH RESOLUTION AGENTS

Punjab National Bank, Zonal Office, Bhubaneswar invites applications from a Firm/Company promoted by and/or employing professional person/ persons like Chartered Accountant / Company Secretary / Cost Accountant and / or honourably retired Senior Executives of the Banks (not less than DGM/GM) with minimum 3 years' experience in the resolution of NPAs for fresh empanelment in the resolution of NPAs of our Bhubaneswar Zone. The empanelment will be based on merit and fulfilment of eligibility criteria and bank reserves the right of to reject any application without assigning any reason. The last date of submission of application form complete in all respects is **01.11.2022**. Application form complete with all respect should reach to us in the above mentioned address either by Regd. Post / Speed Post / Courier or By Hand within **30.11.2022 up to 5.00pm**. The intending applicants may visit our website url: - www.pnbindia.in/public_notices regarding eligibility criteria and other details. Corrigendum if any in respect of this advertisement shall be released only on above mentioned our bank's website.

Dt. 31.10.2022

Place: Bhubaneswar

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Zonal Manager