



**THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA**
(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)
CMA BHAWAN
12, SUDDER STREET, KOLKATA – 700 016.

Telephones :+91-33- 2252-1031/1034/1035

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Website :www.icmai.in

**Expression of Interest for Preparation of Study Materials for Certificate Courses of Banking,
Financial Services and Insurance Department**

Ref No: - EOI /BFSI/RP/2020

14th July 2020

EXPRESSION OF INTEREST FOR RESOURCE PERSON
**For drafting of Study Materials for Certificate Courses of Banking, Financial Services and Insurance
Department**

Expression of Interest are invited from experienced and knowledgeable resource persons for writing
of **Study Materials for Certificate Courses of Banking, Financial Services and Insurance Department.**

Criteria for the Resource Person :-

Education Qualification	Qualified Cost Accountant/ Company Secretary/Chartered Accountant/PhD in Economics/Banking/Finance
Professional Experience	The candidate should have more than 15 years of experience in service in Banking
Additional Experience	Should have experience in writing study materials for professional Institutes/autonomous bodies/statutory bodies

The following Certificate Course are launched by the Institute:

1. Certificate courses on "Concurrent Audit of Banks",
2. Certificate Course on Credit Management of Banks" and
3. Certificate Course on Treasury and International Banking

The syllabi of the courses are stated as per the following link:

https://icmai.in/Banking_Insurance/Courses.php

The materials have to be prepared as self-learning booklets in the form of handbooks with proper mix of theory and practical case studies.

Honorarium will be Rs. 1,00,000 (One lakh only) for developing study materials for each



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certificate course.

The intending authors are required to send a formal request letter with the following details, to CMA Nisha Dewan, Secretary – Banking and Insurance Committee, Sending proposals by email to bi@icmai.in with a copy to bfsi.hod@icmai.in is preferred:

The interested persons should write the following matter:

1. Brief profile of the author with documentary evidences of their experience and qualification
2. Specific experience and expertise in the relevant topic for which they offer themselves to write the background materials which will enable the BFSI for allotting the preparation of background material for them
3. Proposed coverage of the BFSI Background material (in about 2000 - 3000 words)
4. Sources of primary and secondary data based on which the Background material will be written
5. Time frame within which they can submit the background material.

It may be noted that mere submission of the Expression of Interest may not lead to the allotment of the particular background materials to a particular applicant. The Institute reserves the right to request any other expert (though they might not have offered their expression of interest in this regard) to prepare Study materials. No communications will be entertained in this regard. Only selected authors will be individually communicated.

The last date for sending applications is **28th July,2020 till 5 p.m.**



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Points for Selection of Faculty

Sl. No.	Particulars	Points
1.	Experience in Banking of more than 20 years in Public Sector Banks in Managerial Level	20
2.	Doctorate Degree Holder in Banking	25
3.	Experience in Writing Study Materials for professional Institute	20
4.	Additional Professional Qualification like ICSI/ICAI	10
5.	Meritorious Achievement in Professional Qualification	10
6.	Master Degree Holder in Finance	10
7.	Other Qualification in Insurance or Financial Services	5
Total		100