



**THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA**
(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)
CMA BHAWAN
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Website :www.icmai.in

FAQs for the Certificate Courses of Banking

Q1. What are the benefits I would get after completing the course?

Ans: The course is designed for knowledge enhancement and skill development. The USP of the course is to have an understanding about the various activities of banking and to apprise the participants about various terminologies and concepts along with case studies relevant for a banker and a professional to know and to comprehend various activities of the banks in the current scenario.

A Certificate will be issued after successful completion of the course by the Institute of Cost Accountants of India which is a Statutory Body under an Act of Parliament. The certificate will enhance the value addition in respective fields of the professionals.

Q2. What is the probable date of starting of the classes?

Ans: We propose to begin the new session within November 2021, subject to a minimum batch size of 25.

Q3. What is the USP and structure of the courses?

Ans: Batches are conducted on weekends to facilitate members who are otherwise occupied on working days. The duration of each course will be on an average 4 hours every weekend split into two sessions of 2 hours each day. The participants will be provided access to the online classes by Google Meet and can be connected online by any smart device supporting Google-meet conferencing facilities viz. desktop/laptop/mobile. The courses are live classes with direct interaction with faculties who have wide experience in banking.

Scheduled time –

- Credit Management- Saturdays and Sundays from 10 am to 12 pm
- Concurrent Audit: Saturdays and Sundays from 2 to 4 pm
- Treasury and International Banking: Saturdays and Sundays from 6 to 8 pm

Q4. Whether there are provisions for providing recordings of classes to participants?

Ans: As such the recorded lectures will be made available, but attendance to live classes are mandatory with 70% attendance. The sessions are scheduled in live Google Meet for active interaction between



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the faculty and participants. However, those who have missed the session, recordings would be provided which are accessible by only the participants.

Q5. What are the study materials for the course?

Ans: Exclusive study materials which are continuously updated would be shared in soft copy only. The classroom ppts and various exercises will be shared with the participants. Faculties will also provide the list of books that can be referred by the students for more detailed and in depth study of the subject, which the students can arrange to procure on their own.

Q6. Whether examination fees have to be paid separately after completion of the course.

Ans: Yes. The examination fee is Rs.750 plus GST of 18%. For the first attempt of the examination fee are charged. Thereafter, students who did not qualify or could not appear no additional fees to be paid. Following examination would be arranged by BFSI Board time to time. The students will be intimated about the examination schedule for appearing in the next examination.

Q7. Whether 100 % attendance is compulsory?

Ans: While 100% attendance is desirable. Minimum compulsory percentage of attendance is 70 %.

Q8. Whether any exemption for examination is provided?

Ans: No exemption is provided.



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Q9. How is the certificate provided after successful completion of the course?

Ans: The certificate is provided by the Institute signed by Chairman, BFSI Board and President, ICAI and issued to only successful students who have passed the examination with a minimum of 50% marks. Soft Copy of the certificates will be mailed as well as will be despatched to the addresses of the successful candidates.

Q10. What is the time period taken to complete the course.

Ans: Each 50 hours course is split into 25 classes and it takes around 12 weeks to complete the classes i.e 3 months. In case of 30 hours course, the total 15 classes are spread in around 8 weeks i.e 2 months.

Q11. Who are the faculties for the courses?

Ans: Eminent, Experienced and very senior bankers having profound knowledge of the subject with teaching experience are the faculties for the courses.

Q12. Whether any feedback mechanism is there after attending each session of the faculty.

Ans: Google doc links are provided after completion of each session and the participants can give their feedback on the technical knowhow of the faculty to the coordinator of the BFSI department for the course. The feedback mechanism helps in improving the service quality for the course.

Q13. Whether any graduate is eligible for the Course on Credit Management/Treasury and International Banking?

Ans: Anyone who has completed graduation/pursuing final year of graduation is eligible for the course.

Q14. Whether any candidate can pursue all the three courses simultaneously and can they appear for the examination?

Ans: The course timing is differently scheduled so there is no overlapping and the examinations are conducted separately for each course. Therefore there is no difficulty for a candidate to pursue all the three courses simultaneously.

Q15. Whether the candidate can appear for the examination from any place or has to appear



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from specified examination centres?

Ans: The candidates can appear online for the examination from anywhere and is conducted in the Procter based examination format. The requisite mock examinations are conducted before appearing for the examination to acquaint the participants to the examination format.

Q16. What is the mode of examination?

Ans: Online

Q17. Whether classroom exercises would be evaluated for the final assessment?

Ans: It is important for the participants to complete their assignments and activities provided in the classroom so as to build high level of competencies. The activities or assignments that will be assessed will be mentioned by the course faculty. These assessments are mandatory submissions.

Q18. Whether we need any special software to run for the coursework?

Ans: Yes. Access to the lab software will be provided for a limited period of 1 month. Participants should mandatorily have a lap-top or desk-top. They should also have Windows operating system version later than version 7. Good and stable internet connectivity is must.

Q19. Whether we will be provided any hard copies of the study materials?

Ans: No.

Q20. Whether any job opportunities will be provided by the Institute who have successfully completed the course?

Ans: We do not provide any such job assistance to the successful candidates but trust that the course content will prove to be useful in professional and job related endeavours.

Q21. What is the online mechanism for registering the courses?

Ans: A candidate can directly visit the dedicated BFSI portal available in www.icmai.in and opt for their respective courses through the common admission link in the BFSI Portal. The candidates have to select BFSI Department in the name of the Departments. Payment can be made only by Debit and Credit cards.



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Q22. Whether any receipt is generated at the time of admission?

Ans: Yes, a receipt is generated which includes the name of candidates along with application no. which is an unique ID required at the time of examination.

Q23. Whether there is any point of contact for resolving queries regarding the courses?

Ans: Detailed schedules will be shared with all the candidates along with contacts of the concerned officials.