



FAQ

SAP Finance Power User Course

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SAP Learning Hub

BATCH - II

An Initiative of Board of Advanced Studies

The Institute of Cost Accountants of India

(Statutory Body under an Act of Parliament)

www.icmai.in



1. Please give a brief outline about SAP Course.

SAP today is the global leader in business applications and analytics software, a market leader in digital commerce, and the world's largest enterprise cloud company with over 130 million cloud users.

SAP solutions help customers address technology trends such as cloud computing, Big Data, the Internet of Things (IoT), and artificial intelligence that go hand in hand with the social trends that are changing how we live and work.

Majority of the World's largest companies uses SAP ERP. In India also majority of large companies using Enterprise ERP use the SAP systems / software. Even government organizations in India use SAP. People working in these organizations have to use or operate SAP system(s) to perform their business functions.

The SAP Finance Power User Course will provide the students the basic idea of SAP and its Financial Accounting and Management Accounting processes. Students will learn concepts of how to use and operate SAP finance and CO modules and will be introduced to SAP Finance integrations with other modules like MM, SD and Production.

2. What are the utilities of SAP Learning Hub?

- All contents can be accessed through SAP Learning Hub
- Multiples of 1000 hours of e-contents will be available here

- Global Certification content access is available
- Industry updates available on SAP Learning Hub
- Access to SAP experts available in SAP Learning Hub
- Industry recognizes SAP Learning Hub
- Global career and placement possible only through SAP Learning Hub
- Higher Salary offers for SAP certified and usage of Learning Hub

3. What is the Course content?

- SAP Overview
- SAP FI and CO overview
- Creating Balance Sheet and Profit & Loss in SAP
- SAP Financial Accounting
- SAP Management Accounting (CO - Controlling) Module

For more details: https://icmai.in/upload/AdvStudies/SAP_Course_Brochure.pdf

4. What are the learning objectives of the Course?

- Bridging the Academia – Industry gap
- Create job ready manpower resource pool with the skills of SAP FICO
- Enhance employability by meeting the skill requirement of industry to address ever changing business needs
- Build knowledge based Economy with cost effective program for World’s best IT Company
- Understand industry best practices supported by SAP ERP – “Be future ready”

5. What are the learning outcomes of this Course?

- Industry Relevant course with rich Business process knowledge will help students to get equipped with SAP comprehensive knowledge through business power user specific programs of SAP
- Opportunity to make career in over 25 Industry verticals which are run by SAP
- The student is prepared to face industry interviews gaining an edge over other student and hence enhances the employability to a greater degree and win over a career in this competitive world
- The CMAs and CMA students, enrolled in this course, after finishing this course will get good idea about SAP Financial and management accounting processes and will be able to start using SAP with more comfort. This is a good opportunity to learn related specific functions of SAP along with the core CMA course and add SAP knowledge to own skills portfolio

6. What are the benefits of the Course for the students?

- Students have the opportunity to complete 100 hours training comprising of detailed theory and practical sessions delivered through SAPLMS
- During the training, every student will have access to e-learning repository which a student can use to gain in depth knowledge. Student will be provided with a unique password protected ID to SAP portal
- Institute will provide additional knowledge support of 100 hours of learning resources through Online live classes, recorded classes and sufficient knowledge resources for the benefit of the students
- Joint Certification of ICAI & SAP to be provided after successful completion

7. What is the Course fee?

Category	Course Fees (Rs.)
CMA Final Level Students with Graduation	Rs.15,000/- + 18% GST
Qualified CMAs	Rs.18,000/- + 18% GST
Other Professionals / Post Graduates	Rs.20,000/- + 18 % GST

Note:

- 'Other Professionals' include 'Corporate Professionals'
- Substantial discount on the Course fees is available for bulk corporate enrolment

8. Can the Course fee be paid in instalments?

No

9. Is there any hidden cost apart from normal Course fee?

No.

10. What is the procedure for payment of Course fee?

The Course fees can only be paid through online Payment Gateway Portal:
<https://eicmai.in/advsc/Home.aspx>

11. Who are eligible for this Course?

Please refer Q6.

12. What will be the Course duration?

SAP Finance Power User Course	Hours
E-learning Module from SAP	100 Hours
Additional Knowledge Support from Institute (Online)	100 Hours
Total Course Duration	200 hrs

13. What is the teaching-learning methodology?

- Fully Online Classes
- Case Study based
- Assignments
- Online Assessment

14. What will be the tentative timings for contact classes?

Day	Classroom Training by SAP Faculties
Saturday / Sunday	2 hrs – 4 hrs

Exact dates and timings will be communicated with the participants in due course

15. Who will be the Course trainer?

Expert professionals from the industry who are specialized in SAP – FICO modules will be the trainers.

16. What shall I do if I miss any online live class?

All online live classes will be recorded and hosted in the portal for future reference and viewing.

17. Will there be any assessment process at the end of the course?

The Board of Advanced Studies will conduct an online assessment test at the end of the Program.

18. How the assessment will be conducted?

- Online Assessment will be conducted in the MCQ pattern at the end of the Course
- Assessment duration: 3 hrs. for 100 marks (max.)
- The participant has to secure at least 50% marks to qualify

→ Assessment Fees: Rs.1000/- + 18% GST for every attempt

19. Who will provide certification at the end of the course?

It will be a joint certification – Institute and SAP.

20. When the Online Admission will commence?

Online Admission process will commence from **5th August 2020**.

21. When the second batch will commence?

Second batch of SAP Course will commence from October 2020.

22. What will be the maximum number of participants to be accommodated in the 2nd Batch?

Maximum 500 participants can be accommodated in the 2nd Batch on '*first come first serve*' basis.

23. How long online access for e-learning facilities to be provided to the students?

Participants will get sufficient time period to access online e-learning facility.

24. Does Institute provide any learning resources?

Online learning resources will be provided. However, faculty members will also provide learning resources time to time. Moreover, there will be huge e-learning resources available in the '**SAP Learning Hub**' integrated in this program for the first time.

25. Can the participants interact with the faculty members/ trainers even after the completion of the course, in case of any difficulties?

Yes. We are having a dedicated mail id [sap.advstudies@icmai.in] for this Course. You may send your queries here and expert SAP faculty members will resolve your queries immediately. The Course is administered and controlled by the Board of Advanced Studies from the Headquarters of the Institute at Kolkata.

26. Is attendance mandatory at contact classes?

No. But it is recommended to attend and view the online classes/ webinar/ recorded video classes to have better understanding and grip over the subject.

27. How can I pursue this Course from a remote place?

The Course is being offered only in online e-learning mode which can be accessed from any places

where basic internet facility exists. Besides, we will provide live webinar/recorded classes/lecture notes which can also be accessed online.

28. Is there any refund policy of the Institute?

- The Institute authorities reserve the right for any refund case to case basis
- Once the Course is started no refund will be granted

29. Can members of the Institute get CEP hours to attend this course?

Yes. 10 CEP hours will be provided to the members of the Institute of Cost Accountants of India after successful completion of this Course.

30. Please provide contact details of Advanced Studies Department.

Directorate of Advanced Studies

The Institute of Cost Accountants of India

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