



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

12, SUDDER STREET, KOLKATA-700 016

TELEPHONES: (033) 22521031/34/35 & 033-40364770

Website: www.icmai.in

E-mail: advstudies.exam@icmai.in

APPLICATION FOR PERMISSION TO APPEAR FOR EXAMINATION (Please tick the box)

Executive Diploma in Business Valuation

Executive Diploma in Cost & Management Accounting for Engineers

Certificate Course in Arbitration

To be held in June -----

To,
The Sr. Director – Advanced Studies
The Institute of Cost Accountants of India
12 Sudder Street, Kolkata - 700 016

Sir/Madam,

I hereby apply for permission to sit for _____ Examination conducted by the Institute to be held in June..... The relevant details are as under:

A. Personal Details: (To be filled in block Capital)

Mr/Ms		
First Name	Middle Name	Surname
Date of Birth:		
Communication Address: (Where Admit Card, Mark Sheets etc, to be sent)	_____	
Tel No: STD	(off)	(Res)/(Mobile)
E-Mail		

B. Details of Examinations applied for:

Name of the Course	
Examination Centre Code	Examination Centre Name

PAYMENT DETAILS: Name of The Bank & Branch

D.D. No.....
Dated..... Amount. Rs.....
Amount in words:

I do hereby declare to the best of knowledge and belief, the information given above is correct and complete. I also undertake to abide by the rules and regulations (vide reverse) framed by the Institute.

Thanking You,

Yours faithfully,

Signature

Date:

Instructions

1. Question paper – MCQ pattern
2. All questions to be attempted; No negative marking
3. Pass Marks in individual module – 40
4. Overall pass percentage – 50%
5. All the modules will be evaluated separately
6. Projects will be evaluated separately
7. Marks above 60 in a module will qualify for exemption in that module
8. All the answer booklets will be provided at a time at the beginning of the exam in a particular day

9. Examination details:

(i) Examination Fees for:

- (1) Executive Diploma in Business Valuation - Rs. 2000/- + 18% GST
- (2) Executive Diploma in Cost & Management Accounting for Engineers - Rs. 3000/- + 18% GST
- (3) Certificate Course in Arbitration - Rs. 1500/- + 18% GST

**(Excluding
Project
submission and
Evaluation
Fees)**

(ii) Examination fees to be paid through Demand Draft of requisite amount drawn in favour of

"The Institute of Cost Accountants of India" payable at Kolkata

(iii) The Diploma/Certificate examinations will be held in the month of June.

(iv) The examination is conducted at the following centres:

CENTRE CODE	CENTRE NAME	CENTRE CODE	CENTRE NAME	CENTRE CODE	CENTRE NAME	CENTRE CODE	CENTRE NAME	CENTRE CODE	CENTRE NAME
101	AHMEDABAD	200	BANGALORE	301	AGARTALA	402	ALLAHABAD	503	DUBAI
102	AURANGABAD	201	BANGALORE	302	ASANSOL	403	CHANDIGARH	505	BAHRAIN
103	BARODA	202	COIMBATORE	303	BHUBANESWAR	404	DEHRADUN	506	MUSCAT
104	BHILAI	203	ERNAKULAM	304	BOKARO	405	DELHI		
105	BHOPAL	204	HYDERABAD	305	KOLKATA	407	DELHI		
106	BILASPUR	205	KOTTAYAM	306	KOLKATA	409	FARIDABAD		
107	INDORE	206	CHENNAI	307	CUTTACK	410	GHAZIABAD		
108	KOLHAPUR	207	MADURAI	308	DHANBAD	411	JAIPUR		
109	PUNE	208	MYSORE	309	DURGAPUR	412	JAMMU		
112	NAGPUR	209	NEYVELI	310	GUWAHATI	413	JODHPUR		
113	NASHIK	210	PUDUCHERY	311	HOWRAH	414	KANPUR		
114	MARGAO-GOIA	211	RAJAHMUNDRY	312	JAMSHEDPUR	415	KOTA		
115	PUNE	212	SALEM	313	NAIHATI	416	LUCKNOW		
116	VINDHYANAGAR	213	TIRUCHIRAPALLI	314	PATNA	417	PATIALA		
117	SURAT	214	TIRUNELVELI	315	RANCHI	418	UDAIPUR		
122	MUMBAI	215	TRIVANDRUM	316	ROURKELA	419	JALANDHAR		
126	KALYAN	217	VELLORE	317	BERHAMPUR	420	DELHI		
127	JABALPUR	218	VIJAYAWADA	318	SHILLONG	421	DELHI		
128	SOLAPUR	219	VISAKHAPATNAM	319	KOLKATA	422	HARIDWAR		
129	VAPI	220	MANGALORE	324	SILIGURI	423	LUDHIANA		
130	NAVI MUMBAI	221	THRISSUR	325	SAMBALPUR	424	DELHI		
131	PUNE	222	CALICUT	326	PORT BLAIR	425	NOIDA		
134	ADIPUR-KUTCH	223	KANNUR	328	HAZARIBAG	430	BHILWARA		
136	MUMBAI	224	CHENNAI	329	KOLKATA	431	SRINAGAR		
137	MUMBAI	225	CHENNAI	331	DULIAJAN	432	BEAWAR		
138	MUMBAI	226	VIJAYAWADA			433	AGRA		
139	RAIPUR	229	NELLORE			434	DELHI		
140	MUMBAI	232	VIJAYAWADA			435	BIKANER		
141	MUMBAI	233	HYDERABAD						
		234	THRISSUR						
		236	BANGALORE						
		237	HYDERABAD						
		238	CHENNAI						
		239	ERODE						
		240	PALAKKAD						
		241	GUNTUR						
		242	GUNTUR						
		243	KOTTAKKAL (MALAPPURAM)						
		244	COIMBATORE						
		245	HYDERABAD						
		246	GUNTUR						
		247	HYDERABAD						
		249	THRISSUR						
		250	THRISSUR						
		251	THRISSUR						
		252	KOTTAKKAL (MALAPPURAM)						
		253	HYDERABAD						
		254	COIMBATORE						

10. Only one Application form must be filled up given the Course. Multiple Applications by the same candidate are liable to be rejected.
11. A candidate must write in Block Letters the name of his/her Examination Centre and the Examination Centre Code in the space provided for in the Application Form. Centre once opted for will not be changed under any circumstances.
12. A Candidate must send his/her application form and remittance in respect of his/her own candidature only.
13. Incomplete applications forms are liable to be rejected.
14. Request for change of Centre will not be entertained under any circumstances.
15. The students are advised to keep the photocopy of the Demand Draft and the filled up examination Application form with him/her before sending the same to the Institute for requirement in future for any reference.
16. Any disputes arising out of matters of Examination shall be subject to jurisdiction of the Calcutta Courts

Please Note: Students are requested to submit the filled in application addressed to the Directorate of Advanced Studies at the following Address:

**CMA (Dr.) Debaprosanna Nandy
Sr. Director - Advanced Studies
The Institute of Cost Accountants of India
(Statutory body under an Act of Parliament)
CMA Bhawan, 12, Sudder Street, Kolkata – 700 016
E-mail: advstudies.exam@icmai.in**