



## THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

12, SUDDER STREET, KOLKATA-700 016

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Form No:

APPLICATION FOR PERMISSION TO APPEAR AT **PART 1 OF THE MANAGEMENT ACCOUNTANCY EXAMINATION**

To be held in December.....

To,

The Secretary

The Institute of Cost Accountants of India

12 Sudder Street

Kolkata-700 016.

Sir/Madam,

I hereby apply for permission to sit for Part I of the Management Accountancy Examination conducted by the Institute to be held in Dec..... The relevant details are as under

**A. Personal Details: (To be filled in block Capital)**

Mr/Ms		
First Name	Middle Name	Surname
Date of Birth:		
Communication Address: (Where Admit Card, Mark Sheets etc, to be sent)	..... .....	
Tel No: STD	(off)	(Res)/(Mobile)
E-Mail		
<b>B.Details of Examinations applied for:</b>		
PART I : Group I	Group II	Both Group I & II
Examination Center opted	Center Code	
If you passed any Group in MA-Part I earlier, Please state (see item 4 overleaf)	Roll no:	Term of Examination
PAYMENT DETAILS: Name of The Bank & Branch D.D.No.....  Dated.....Amount. Rs  Amount in words:.....		

**C. Membership Details furnished below:**

Date of Membership:	Fellow No:	Associate No:
Membership Fees details : Cleared up to:		Official Receipt details:

I declare to the best of knowledge and belief, the information given above is correct and complete, I also undertake to abide by the rules and regulations (vide reverse) framed by the Council of the Institute.

Thanking you,

Yours faithfully,

Date:

Signature

Membership No:

#### NOTE

1. The Management Accountancy Examination comprises two parts viz. **PART I AND PART II.**

**Part I-** consists of two Groups viz. **Group I and Group II.**

**Part II-** consists of a thesis and a Viva Voce Test.

To pass the Management Accountancy Examination as a whole, a candidate will be required first to qualify in **Part I** by passing **Group I and Group II thereafter** to qualify in **Part II.**

2. No candidate shall be admitted to **part II** of the Management Accountancy Examination unless he has passed **Part I** of the said examination

3. Admission to the **PART I** of the Management Accountancy Examination:

(i) No candidate shall be admitted to Part I of the Management Accountancy Examination unless a minimum period of one year has elapsed between the date of his enrolment as a member of the Institute and the first day of the month of the examinations.

(ii) if he has cleared his annual membership fees and other dues as on March of the year of the above Examination.

(iii) A candidate shall be admitted to any or both Groups of **Part I** examination.

4. Exemption:

Exemption from individual group in Part I of the examination will be granted to those who have passed in Group I or Group II, as the case may be, of the Management Accountancy Examination held in December 2007 or earlier

5. Examination details:

(i) Admission Fee for Part I examination is Rs, 2500/- (Rupees two Thousand Five Hundred only) Per Group.

(ii) Management Accountancy examination is held in the month of DECEMBER only. The last date for submission of application form is 30<sup>th</sup> **September without late fees and 10<sup>th</sup> October with late fees of RS 300 of the year of examination.**

(iii) The examination is conducted at the following centers:

#### C E N T R E S

(iv) Request for change of Examination Center should be made not less than fifteen days before the commencement of the examination. Request for such change shall be acceded to only once.

Please Note: Students are requested to submit the filled in application

To the Directorate of Advanced Studies, The Institute of Cost Accountants of India, Hyderabad Centre of Excellence, Plot No. 35, Financial District, Nanakramguda Village, Serilingampally Mandal, Gachibowli, Ranga Reddy District, Hyderabad-500 032.