



UNIVERSITY OF HYDERABAD

No. UH/P.I/F.272/2017/

May 18, 2017

REQUIREMENT OF CONSULTANTS

Applications are invited from qualified and experienced candidates for rendering services as Consultant on payment of consolidated fee as per particulars furnished below:

S. No.	Name of the position	No. of personnel required	Essential qualifications and experience	Brief Job description
1	Consultant in Finance & Accounts	05	First class B.Com / Second class M.Com/M.B.A (Finance) [at Graduation level he should have a B.Com] with 10 years' experience in commercial accounts with a knowledge in accounting packages Tally ERP 9 and other software like MS-Office, Spread sheet skills; OR CA/ICWA Intermediate with 5 years' experience in the areas mentioned above.	Finance & Accounts works related
2	Consultant in the Internal Audit Office	01	Graduation in any discipline and qualified in SAS/SO Grade. Preference will be given to retired officers of IA & AD	Audit of accounts of schools/departments, pre-check of purchase proposals, scrutiny of works, estimates, agreements, final bills, MOUs, MOAs, pay fixations, pension & other terminal benefits etc.
3	Consultant in Engineering and Accounts	01	Retired officers of Indian Audit and Accounts Department having qualified in SAS/SO Grade (Civil)	Audit of accounts and scrutiny of works, estimates, agreements, bills, MOUs, MOAs, and processing of AG Audit and CAG reports etc.

2. The prospective candidates should not be less than 45 years and should not be over the age of 65 years. Retired officials from Government and PSEs/Autonomous Bodies are also eligible to apply, provided they have not attained the age of 65 years. In deserving cases, the upper age limit of 65 years is relaxable.

3. The Consultancy fee is fixed at Rs. 30,000/- p.m. The period of engagement shall be six months initially, extendable for further period as per requirements of the Department concerned.

4. Filled in applications in the prescribed format attached herewith, along with self-attested copies of documents in support of educational & professional qualifications, experience etc. must be sent to the Deputy Registrar (Personnel), University of Hyderabad, Hyderabad - 500 046 on or before 10-06-2017.

(P. Sardar Singh)
Registrar