



M.P. POWER GENERATING COMPANY LIMITED

Govt. of M.P. Undertaking

CIN – U40109MP2001SGC014882

O/o THE CHIEF FINANCIAL OFFICER, BLOCK No.9,
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No. CFO / Audit/ IA FY18-19/ 1654

Jabalpur, Date 06/08/2018

TENDER NOTICE No. CFO/ MPPGCL/IA FY18-19/
“Through e-Tendering process only”

NOTICE INVITING TENDER :MPPGCL TENDER NO - 9129

MP Power Generating Company Ltd, Jabalpur (MPPGCL), is the State Government owned Power Generating Company of Madhya Pradesh with its Headquarter at Jabalpur having its Thermal & Hydel power stations located at various locations in the state of Madhya Pradesh.

To fulfill the statutory requirement, to improve the procedures and to increase the overall efficiency of the system, MPPGCL is required to conduct Internal Audit of all the offices situated in various Thermal and Hydel power stations including offices at Head Quarter, Jabalpur. Accordingly, the Company intends to seek the services of reputed Chartered Accountant Firm registered with the Institute of Chartered Accountants of India/ Cost Accountant Firm registered with the Institute of Cost Accountants of India for conducting Internal Audit of all its offices and functions.

Accordingly, sealed offers/tenders are invited through single stage tendering process from eligible Partnership Chartered Accountants (CA)/ Cost Accountant (CMA) Firms for outsourcing the Internal Audit work of various offices of MPPGCL for the Financial Years 2018-19, 2019-20 and 2020-21 as below.

Tender Specification No.	Particulars	Cost of Tender	Earnest Money Deposit	Last date and time of purchase of Tender	Last date and time of submission and opening of e-tender (including physical submission)
MPPGCL Tender no.- 9129	Internal Audit work of MPPGCL for the Financial years 2018-19, 2019-20 and 2020-21	Rs. 1,000/- (Including GST)	Rs 74,300/-	07/09/2018 Upto 17.00 Hrs.	Submission: 10/09/2018 upto 15:00 Hrs. Opening: 10/09/2018 16:00 Hrs Onwards

The contract for Internal Audit work is for 3 years. Initially, the order shall be placed for undertaking Internal Audit work for the financial year 2018-19 only on quarterly audit basis. Further, on the basis of satisfactory work done by the firm the order shall be continued for the FY 2019-20 and/or 2020-21 on year to year basis, on the same rate, terms & conditions. For each financial year a separate work order shall be issued. The company reserves the right to extend the tender for FY 2021-22 also on the basis of satisfactory performance of the eligible firm. However, MPPGCL may issue new tender for Internal

audit work of the company on the basis of company's requirement for any financial year i.e. FY 2019-20, 2020-21, 2021-22.

Eligibility Criteria (PQR) :-

- I. Registration & Head Office:** Partnership CA/ CMA firms registered with ICAI/ ICWAI having "Head office in MP and having Branch Office in Jabalpur" OR "Head Office in Jabalpur".
- II. Experience:-** The Firm should have experience of atleast 10(Ten) years in Internal Audit / Statutory Audit/Accounting/Taxation works in Public Sector Undertaking of either State or Central Government and atleast Five year experience in Power Sector/ Power Generation Company.
- III. Partners:** The Firm should have 3 CA/ CMA partners, one of which must be FCA/ FCMA with knowledge of Ind-AS and CA partner having minimum 5 years experience with experience of Ind-AS.
- IV. Overall Turnover:** The firm should have minimum annual average turnover of Rs 25 lakh (Rs. Twenty Five Lakh only) for last 3 years.

The eligible firm will cover all the offices for the Internal audit under the accounting jurisdiction of the following accounting units:-

	<u>Accounting Unit</u>	<u>No. of Offices</u>
(i)	Sr.A.O., MPPGCL, STPS, Sarni.	26
(ii)	Sr.A.O., MPPGCL, SGTPS, Birsingpur.	31
(iii)	Sr.A.O., MPPGCL, ATPS, Chachai.	15
(iv)	Sr.A.O./RAO, MPPGCL, SSTPS, Khandwa	31
(v)	R.A.O., MPPGCL, THPS, Sirmour.	14
(vi)	Sr. A. O. (COG & HS), Jabalpur.	22

- **Time period & periodicity:** Internal audit of FY 2018-19 is likely to be commenced from 01/10/2018 on quarterly audit basis. The audit reports have to be issued/ submitted within next one month of the quarter end.

The following conditions will over-rule the conditions stated in the Tender documents, wherever relevant and applicable.

(1) e-tendering:

The tenders are being processed through e-tendering system. The prospective bidders, who have adequate documents to fulfill criteria of credentials, will upload scanned self-certified copies of requisite documents as required in e-Tendering process. The following conditions shall also apply along with the conditions mentioned in the detailed tender document:

- i. For participation in e-Tendering module of MPPGCL, it is mandatory for prospective bidders to get registration on website www.mpeproc.gov.in. Therefore, it is advised to all prospective bidders to get registered online at the earliest. Bidder must positively complete online e-Tendering procedure at www.mpeproc.gov.in.
- ii. If bidder is going first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- iii. Tender documents can be downloaded from website www.mpeproc.gov.in. The Cost of Tender i.e. Rs.1000/- (Including GST) has to be submitted online by the bidder. The tender cost is "Non- Refundable".
- iv. Service and gateway charges shall be borne by the bidders.
- v. The bidders are required to sign their bids online using class-III Digital Signature Certificates, hence, they are advised to obtain the same at the earliest.
- vi. For further information regarding issue of Digital Signature Certificate, the bidders may visit website www.mpeproc.gov.in. Please note that MPPGCL will

- not be responsible for delay in issue of Digital Signature Certificate.
- vii. MPPGCL shall not be responsible for delay/ difficulties/ inaccessibility of the downloading facility from the website for any reason whatsoever.
- viii. For any type of clarifications bidders may visit www.mpeproc.gov.in and may use helpline contact No. 18002748484 and 18002745454.
- ix. **The bidder whosoever is submitting the Tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter as well as submit the copy of the same in physical form with the offer.**
- (2) On the due date of e-Tender opening, the ‘**Techno-Commercial bid**’ of qualified bidders will be opened online. MPPGCL reserves the right for extension of due date of opening of techno-commercial bid considering participation of qualified bidders in the Tender.
- (3) Apart from uploading e-Tender on website, bidder has to submit ‘**Techno-Commercial bid**’ in physical form as stipulated in the tender document. The ‘Techno-Commercial bid’ in physical form is to be submitted up to 15.00 Hrs on the date of e-opening of Tender and same shall be opened at 16.00 Hrs onwards on the same date in presence of bidders or their authorized representative whosoever would be present.
- (4) Those physically submitted documents will be acceptable and considered, if, same are uploaded on the website along with Tender offer. Cognizance of other physically submitted documents (if any) shall not be taken.
- (5) **Price bid:** Bidder shall have to submit the Price-bid document downloaded from website and uploaded as per instructions therein. Physical submission of price bid will not be considered. The price of techno-commercially qualified bidder shall be opened online at the notified date & time at www.mpeproc.gov.in. Bidders can view the price bid opening date by logging into web-site.

Note:

MPPGCL reserves the right to accept or reject any or all Tenders or reject the whole tendering process without assigning any reason whatsoever. In case, due date for submission & opening of Tender happens to be a holiday, the due date shall be shifted to the next working day for which no prior intimation will be given. Any change/ modifications/ alteration in the Tender documents is not allowed and such Tender shall be liable for rejection.

For amendment, if any, please visit the web site www.mpeproc.gov.in regularly. In case of any bid-amendment and clarification, the responsibility lies with the bidders to collect the same from the web site or the office of undersigned before the last date of sale of Tender document. MPPGCL shall have no responsibility for any delay/omission on part of the bidder.

For viewing the detailed tender and for participating in the ‘Electronic-Tendering’ process, please visit the website www.mpeproc.gov.in. Please visit the website regularly for any clarifications and/or due date extension or corrigendum.

(Swapnaja Okhade)
Chief Financial Officer
MPPGCL: Jabalpur

"SAVE ELECTRICITY"
