



BRAHMAPUTRA CRACKER AND POLYMER LIMITED

[A Govt. of India Enterprise]

Hotel Brahma Putra Ashok, M.G.Road, Guwahati-781001,

Assam: Tel: 0361-2733554, 0361-2733556(Fax)

[CIN: U11101AS2007GOI008290]

Ref: BCPL/F&A/COST AUDIT/2015-16/01

Dated:

To,

Sub: Empanelment of Cost Auditor for Financial Year 2015-16

Sir,

We are in the process of empanelment of Cost Auditors for BCPL's products viz., LLDPE/HDPE and Polypropylene for the Financial Year 2015-16 to meet the requirement of Companies (Cost records and Audit) Rules, 2014 notified by Ministry of Corporate Affairs (MCA) on 30th June 2014 and subsequently amendment notified on 31st December 2014, Government of India.

In case you are willing for empanelment, you are requested to submit the details of your Cost Audit Firm as per attached format as **Annexure-I**.

1.0 About Brahma Putra Cracker and Polymer Ltd

Brahma Putra Cracker and Polymer Limited (BCPL) is implementing the prestigious Assam Gas Cracker project, the first ever Petrochemical project in entire North East India. The project came as a part of the historic Assam Accord signed on 15th August, 1985 with the motive of overall socio-economic development of the region. It was approved by the Cabinet Committee on Economic Affairs (CCEA) on 18th April, 2006. Subsequently a Joint Venture Company BCPL was incorporated on 08th January, 2007 as Central Public Sector Enterprise under the under the Department of Chemicals & Petrochemicals, Govt. of India.

GAIL (India) Limited is the main promoter having 70% of equity participation and the rest 30% is equally shared by Oil India Ltd (OIL), Numaligarh Refinery Limited (NRL) and Government of Assam. Dr. Manmohan Singh, Honourable Prime Minister of India laid the foundation stone of this project on 9th April, 2007.



BRAHMAPUTRA CRACKER AND POLYMER LIMITED

[A Govt. of India Enterprise]

Hotel Brahmputra Ashok, M.G.Road, Guwahati-781001,

Assam: Tel: 0361-2733554, 0361-2733556(Fax)

[CIN: U11101AS2007GOI008290]

The Complex is spread over 3000 Bighas of Land at Lepetkata, and situated at approximately 15 Kilometres away from the Tea City Dibrugarh. M/s Engineers India Limited is the Engineering and Project Management Consultant for the project. Gas Dehydration and Compressor facilities are established at Duliajan along with Gas Sweetening Unit and C2+ Recovery Section at Lakwa.

The Feedstock for the project will be Natural Gas and Naphtha. OIL and ONGC will supply Natural Gas and Naphtha shall be supplied by NRL. The principal end products of the Complex will be High Density Polyethylene (HDPE) and Linear Low Density polyethylene (LLDPE) totalling 2, 20,000 Tonnes per Annum (TPA) and 60,000 TPA of Polypropylene (PP). The other products include Raw Pyrolysis Gasoline and Fuel oil.

2.0 Scope of Work

Brahmaputra cracker & Polymer Ltd has to get its Cost Accounting Records audited by qualified professional having exposure and proficiency in auditing in ERP environment.

The scope of work will be as under:

- a) Senior Partner of the firm will devote minimum three days at site for finalizing Audit and Cost Audit report etc. and hold meetings with OIC. He will also attend Audit Committee Meeting.
- b) Other Partners and other qualified Cost Accountants will spend all their stipulated man days at site.
- c) Cost records will be audited by the qualified personnel only and submit Cost Audit report as per stipulated time schedule.
- d) Any other service relating to maintenance of Cost Accounting records.



BRAHMAPUTRA CRACKER AND POLYMER LIMITED

[A Govt. of India Enterprise]

Hotel Brahmputra Ashok, M.G.Road, Guwahati-781001,

Assam: Tel: 0361-2733554, 0361-2733556(Fax)

[CIN: U11101AS2007GOI008290]

3.0 Evaluation Criteria

Panel of Cost Auditor Firms will be prepared in order of maximum evaluated preference points as per following:

Sl No:	Evaluation Criteria (Bidder should be partnership Firm)	Minimum Preference Points	Remarks	Maximum Preference Points
01	The Firm should have experience of conducting statutory Cost Audit of at least One Petrochemical Sector Company having turnover above INR.500 Crores (Please provide copy of documentary evidence)	10	Extra 2 points for each audit which is in excess to minimum requirement of one audit subject to maximum of 10 points.	20
02	The firm should have the experience of conducting Statutory Cost Audit of at least two central PSU organisations where each of the clientele should have turnover above INR.500 Crores . (Please provide copy of the documentary evidence).	10	Extra 2 points for each audit which is in excess to minimum requirement of two subject to maximum of 4 points.	14
03	The firm of Cost Accountants must have at least Five years of standing in the profession.	10	Extra 1 point for each year for having more than 5 years of standing in the profession subject to maximum of 5 such points.	15



BRAHMAPUTRA CRACKER AND POLYMER LIMITED

[A Govt. of India Enterprise]

Hotel Brahma Putra Ashok, M.G.Road, Guwahati-781001,

Assam: Tel: 0361-2733554, 0361-2733556(Fax)

[CIN: U11101AS2007GOI008290]

04	The firm should have at least four qualified Cost Accountants for audit of Cost Records including partners. (Please provide the name & address of Partners and qualified Cost Accountants).	10	Extra 1 points for each qualified Cost Accountants employed by the firm and or partners subject to maximum of 8 points.	18
----	--	----	---	----

Note:

1. The first ten Cost Audit firms will be empanelled on the basis of points assigned above at Sl. No 1 to 4 out of which one firm will be assigned the work on competitive basis.
2. The empanelment of the Cost Auditors shall be subject to submission of certificate by Cost Audit Firm in regards to compliance u/s 141 (3) to the effect that the appointment, if made, will be in accordance with the provision of Section 141 (3) read with 148 (5) of the Companies Act, 2013 for the Financial Year 2015-16.
3. In case of tie between Firms preference will be sequentially given to firms having highest marks in Point no: 1 followed by 2, 3 & 4. In case of tie in total marks as well as the points in Sl. No 1 to 4, all the firms would be considered under that position.

For any clarification, the following e-mail id may be used:

nmdutta@bcplindia.co.in/pkchand@bcplindia.co.in



BRAHMAPUTRA CRACKER AND POLYMER LIMITED

[A Govt. of India Enterprise]

Hotel Brahma Putra Ashok, M.G.Road, Guwahati-781001,

Assam: Tel: 0361-2733554, 0361-2733556(Fax)

[CIN: U11101AS2007GOI008290]

You are requested to furnish the details as sought above in a sealed envelope superscribed as **“Empanelment of Cost Auditors in BCPL”**, which should reach on or before **30th September 2015 by 1500 HRS** at the following address:-

Ch. Manager (F&A)
Administrative Building
BCPL Project Site, Lepetkata,
Dibrugarh-786007
Assam

Thanking You,

(P.K.Chand)
Ch. Manager (F&A)



BRAHMAPUTRA CRACKER AND POLYMER LIMITED

[A Govt. of India Enterprise]

Hotel Brahma Putra Ashok, M.G.Road, Guwahati-781001,

Assam: Tel: 0361-2733554, 0361-2733556(Fax)

[CIN: U11101AS2007GOI008290]

BCPL/F&A/COST AUDIT/2015-16/01

Annexure-I

Details for Empanelment of Cost Auditors

Sub: - Empanelment of Cost Auditor for financial Year 2015-16

- 1. Name & Address of the Firm:**
- 2. Year of Establishment:**
- 3. Pan No. Service Tax Registration No. of Firm:**
- 4. a) Number of Partners(Full Time):**
 - b) Name & Address of the Partners:**
(Including Practicing Membership Number)
 - c) Cost Audit Experience of the Partners**
(Number of years)
 - d) Name of Qualified Personnel for Cost Audit**
- 5. Experience of Statutory Cost Audit in PSUs:**
(Where Audited Company's Turnover is above INR.500 Crores)
 - A) Name of the PSU Company:**
 - B) Year of Audit:**
- 6. Experience of Statutory Cost Auditor in Petrochemical Sector Company**
(Where audited Company's Turnover is above INR.500 Crores)
 - a) Name of the Company:-**
 - b) Year of Audit:-**

(Please provide self-attested copy of the documentary evidence for SL No.4 to 6 above)