



Ref. No.: DOS/CIRCULAR/09(1)/2024

Date: 12th September, 2024

CIRCULAR

Sub: Modification in Practical Training Completion Form (Form T5)

w.e.f. December 2024 term of Examination

It is hereby notified that Practical Training Completion Form T5 has been modified in accordance with the existing Practical Training guidelines. These modifications are effective from the December 2024 term of examination. The modifications include the following:

- Existing **Form T5** (applicable for the students who are taking registration on or after 11-02-2020) will continue for those students who have already completed 15 months (6 months for old students who have taken registration between 01-01-2008 to 10-02-2020) of Practical Training period before the cut-off dates (31st August for appearing in December term examination and 28th/29th February for appearing in June term examination).

Form T5 Link (for existing students): https://eicmai.in/Training-forms-new/doc/FORM-T5-existing_15months.pdf

Form T5 Link (for old students): https://eicmai.in/Training-forms-new/doc/FORM-T5-Old_6_months.pdf

- Form T5A** has been introduced for those students, who have not yet completed 15 months Practical Training, to become eligible to appear in the final examination [both/ remaining group] and must satisfy the criteria of such a cut-off date as may be specified from time to time. The cut-off date for certification of 'Form T5A' shall be 31st August for appearing in the December term of examination which shall specify completion of at least 10 months of Practical Training within the prescribed date. The cut-off date for certification of 'Form T5A' shall be 28th/ 29th February for appearing in the June term examination which shall specify completion of at least 10 months of training within the prescribed date.

5th October / 5th April (December / June term exam) shall be the cut-off dates for submission of 'Form T5A' for filling up exam form to satisfy completion of more than 10 months but less than 15 months of Practical Training period.

Form T5A Link: https://eicmai.in/Training-forms-new/doc/FORM-T5A-New_10_months.pdf

Debasmita



- **Form T5B** has been introduced for those students who have already submitted ‘Form T5A’ and now satisfied completion of total 15 months of Practical Training period before the date of declaration of examination result of both or remaining group of final examination.
10th February/ 10th August (December / June term exam) shall be the cut-off dates for submission of ‘Form T5B’ to satisfy completion of total 15 months of Practical Training period in order to release the result of final examination of the concerned students.
Form T5B Link: https://eicmai.in/Training-forms-new/doc/FORM-T5B-New_15_months.pdf

This is for information of all concerned.

CMA (Dr.) D. P. Nandy
Additional Secretary & HoD - Studies

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