



Ref. No.: DoS/12-03/2014-15

Kolkata, December 19, 2014

CIRCULAR

Sub: Simplification of procedures for Revalidation and Postal students

As decided by the Training & Educational Facilities Committee and approved by the Council, Directorate of Studies announces simplification of procedures for students from undergoing Revalidation of Coaching and Postal Students pursuing CMA Intermediate course only.

It may be noted that presently students are getting admitted/registered/enrolled to the CMA Courses (Foundation, Intermediate and Final), either opting for Oral or Postal Mode of Coaching. Students who are undergoing Postal Mode of Coaching therefore requires to submit answers to postal test papers, 4(four) for each subject/paper, unless otherwise eligible to submit answers for 2(two) test papers under modified scheme.

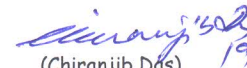
It is further clarified for information that completion of coaching - both oral and postal mode - is to be undergone by students besides the prescribed trainings . Hence a student undergoing Postal Coaching shall qualify in the on-line test module. Such will be duly incorporated in records of DOS besides improving the learning skills of the student.

To bring about simplification in the procedures and facilitate students at large, the initiation is now executed with Intermediate students. The hard copy submission of answer scripts would be dispensed with and substituted with on-line self assessment 'Take A Test' modules.

- ❖ Self-assessment tools and would report the status at the time of final submission
- ❖ 24x7 on-line access
- ❖ Answers to be submitted in 'text mode' and not a multiple choice question
- ❖ Liberty to fit in with the time requirement - benefit to "pause" in between and "start/resume" the test once again
- ❖ Multiple-appearances possible - as at every time a different set of question including different numericals would get generated.

For	Existing Procedure - its applicability	New Procedure
Postal Test Papers (Intermediate Students only)	Submission of hard copies for answers on Postal Test Papers - dispensed with for all students getting registered - w.e.f. 01.01.2015	On-line Self-Assessment "Take a Test". Web link provided under 'students-learning resources'.
Revalidation Test Papers (Intermediate Students only)	Submission of hard copies for answers on Postal Test Papers - dispensed with for all students getting registered - w.e.f. 01.01.2015	

During this interim period - i.e. students getting registered for Intermediate upto 31.12.2014 - will be guided by the existing procedure of submitting the postal scripts in hard copy. However, they have the option to 'take a test' instead of hard copy submission.


(Chiranjib Das) 19/12/14

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- 4) Secretariat, for kind information and records
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