

Automation



WELCOME !!!

Aims of the New Registration Automation

- The Registration Office is a service oriented office.
- Dealer's first interaction with the MSTD is in the registration Office.
- Therefore, the registrations should be granted hassle free.
- SAP (System Applications Product) based new Registration automation process will be more advanced and simplified for both dealer's and Tax Officer's perspective.



NEW REGISTRATION

New Revised Procedure :

As a further step towards to ease of doing business initiative of the Government of Maharashtra, registration process under all the Acts administered by the Sales Tax Department (MSTD) has been fully automated.

- **MVAT Act**
- **CST Act**
- **Profession Tax Act(PTRC and PTEC)**
- **Luxury Tax Act**
- **Entry of Goods Tax Act**
- **SCPT Act.**



NEW REGISTRATION

Present Procedure :

At present, the applications for registration are being made online under the

- **MVAT Act**
- **CST Act**
- **Profession Tax Act(PTRC and PTEC).**



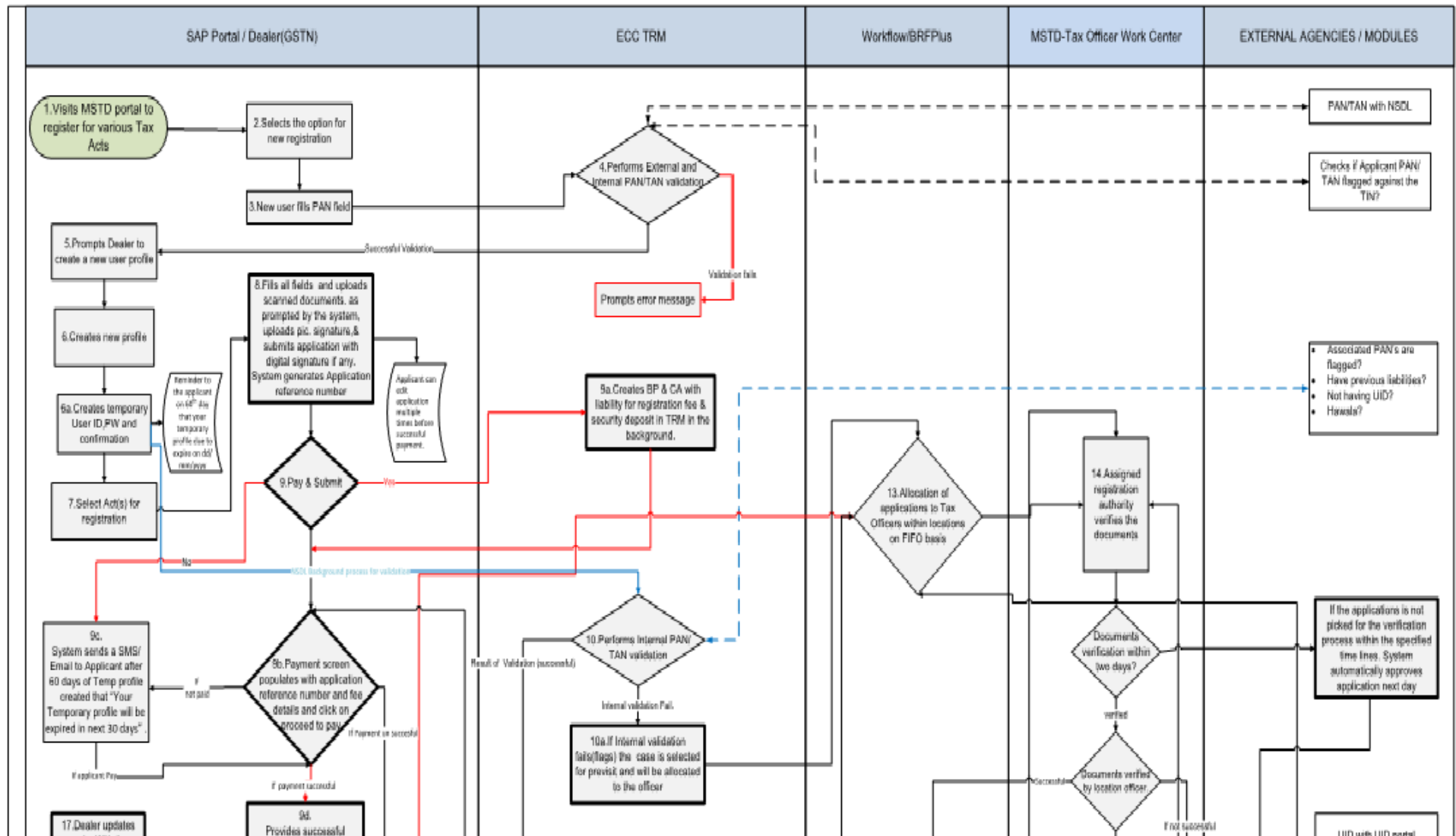
NEW REGISTRATION

Scope of Registration widened

The scope of registration is widened with the registration automated,

- **TDS/TCS - Employers, Government & Other Bodies**
- **Consulates**
- **Enrolment of Sales Tax Practitioners is also extended to Advocate/CA/CS**
- **Amendment**
- **Cancellation**
- **Administrative Relief.**

Registration Process Chart



REGISTRATION PROCESS FOR DEALERS

STEP 1

- **Login to website**
<http://www.mahavat.gov.in>

STEP 2

- **Create Temporary Profile**

STEP 3

- **Fill the Registration Form and upload scanned documents**

STEP 4

- **Verification**

STEP 5

Grant of Registration

Step 1: Login to website <http://www.mahavat.gov.in>

- Visit MSTD website <http://www.mahavat.gov.in>
- Click on “New User”

Step 2: Create Temporary Profile

- **The Portal will display options as follows:**
 - New Registration under various Acts
 - Existing Dealer Registration
 - Other Bodies Registration (TDS Employer, TCS, Govt. and Other Bodies)
 - Consulate Registration
 - STP/Advocate/CA/CS Enrolment
- **Dealer will click on “New Registration Under various Acts**

Step 2: Create Temporary Profile

- Applicant shall enter the correct PAN/TAN for the purpose of create temporary profile.
- Create profile by giving valid e-mail Id and mobile number.





PAN/TAN Details

☒ PAN ☐ TAN

PAN:

Constitution:

Image:  

Captcha:



Performs External PAN/TAN validation

External validation:

- System verifies PAN/TAN with the NSDL portal.

PAN/TAN details not present:

- Appropriate error message will be displayed and applicant will be required to submit correct PAN/TAN.

Performs Internal PAN/TAN validation

- In Internal validation, system will check whether any TIN (active) is assigned to the PAN/TAN submitted by the applicant.
- If any TIN is already issued on this PAN/TAN then the error message shall be displayed to the applicant.



System prompts applicant to create a profile

- After successful external and internal validation of PAN/TAN, system will prompt applicant to create profile.



Step2: Creates Temporary Profile with applicant ID and PW and Confirmation by e-mail.

- ❖ The applicant will create a new temporary profile by giving valid email ID and mobile number
- ❖ After creation of the profile, a confirmation link will be sent to email ID and OTP on given mobile number for verification.
- ❖ The applicant shall log in with confirmation link and insert OTP and Security Questions.
- ❖ The applicant will get e-mail with user-id and password for temporary profile.
- ❖ The applicant shall change the password after first login through given credentials.
- ❖ For temporary profile, applicant ID will be his PAN and temporary profile will be available till 90 days.

Dear Applicant,

Congratulations! Your temporary Profile is successfully created.

Click the link below to get your account activated:

http://mstddeccdev.mahavat.gov.in:8000/sap/bc/ui5_ui5/sap/zprofileact/index.html?sap-client=250&sap-ui-language=en&sap-ui-appcache=false&Id=acbph1413p

Welcome to MSTD!
Assuring Best Services!!!

Step 3: Fill the Registration Form and upload scanned documents

- Applicant will login by using credentials as temporary profile.
- Select “New Registration” option from menu option.
- Applicant will select individual/multiple Acts for registration in single application form.

☐ Select Act Type

Registration

1 Select Act 2 CST Form A 3 CST Form V(B) 4 CST POB Details 5 CST Bank Details 6 CST Additional POB 7 CST Other States POB 8 CST Business Dealer 9 CST Existing Registration 10 CST Details of Individuals 11 CST Goods 12 Upload Documents

Select Act Type

- ☐ The Maharashtra Value Added Tax Act, 2002 (MVAT)
- ☒ The Central Sales Tax Act, 1956 (CST)
- ☐ The Maharashtra Tax on Luxuries Act, 1987 (LUXURY TAX)
- ☐ The Maharashtra State Tax on Professions, Trades, Callings and Employments Act, 1975 (PTRC)
- ☐ The Maharashtra Purchase Tax on Sugarcane Act, 1962 (SCPT)
- ☐ The Maharashtra Tax on the Entry of Goods into Local Areas Act, 2002.(ENTRY OF GOODS)
- ☐ The Maharashtra State Tax on Professions, Trades, Callings and Employments Act, 1975 (PTEC)

Type of dealer:

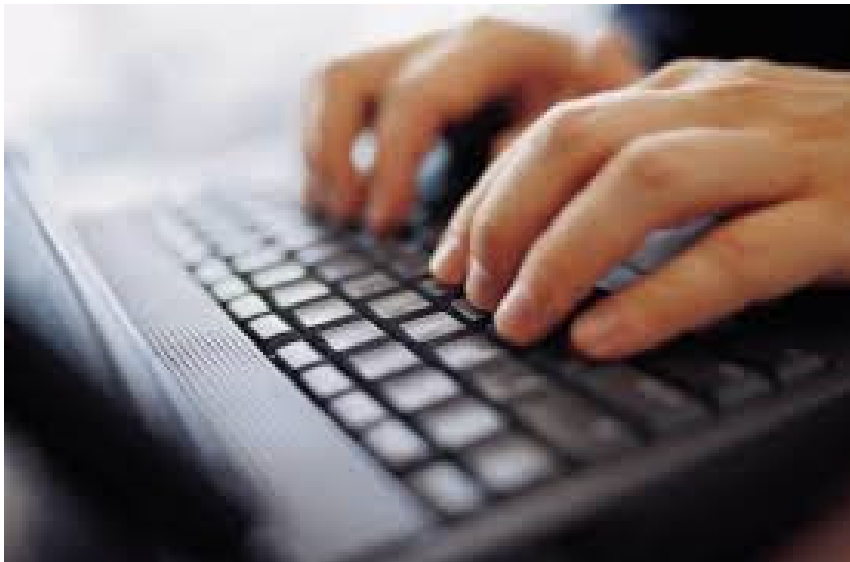
Previous Next

Step 3: Fill the Registration Form and upload scanned documents

- Act wise Registration Form will be displayed.
- If multiple Acts selected then the form will be displayed in the sequence MVAT, CST, Luxury, PTRC, SCPT, Entry of Goods and lastly PTEC.
- Fields of PAN/TAN, Mobile Number, Email Id, Constitution and Dealer type will be auto populated.
- Rest of the fields are to be filled.
- Upload the required documents with digital signature and scanned photo.
- Mandatory Declaration Form 105 for VAT application and Form V(B) for CST application.
- Preview the form before submission.

Applicant fills all fields and uploads documents

- ☐ Applicant shall fill all fields of application Form.
- ☐ System will prompt applicant to upload scanned documents which are required for registration process.





➤ Make Payment

- Applicant will have to pay registration fees or security deposits before submission of application.
- After successful of payment, MTR-6 challan will generate and available for download.

Sends data for verification to external agencies data base



- System sends data to verify Electric Utility Co., UID and IGR details of the applicant to external agencies.





Registration Successful



- An acknowledgment number (**Application Submission reference Number**) will be displayed on the screen.
- System sends acknowledgement via sms and e-mail to registered mobile and e-mail id(with PDF of application form and MTR-6 challan).
- The Form will be available after login with temporary profile.

Step 4: Application Allocation to Officer for Verification

- The registration application will be allocated to the designated tax officer based on locations. Application will be assigned



ALLOCATE

Step 5: Approve or Reject Registration Application



- Tax officer to verify the application and scanned documents within two working days. If the verification of application and scanned document is successful then the officer shall approve the application.
- If internal verification fails (Flagged case for pre-visit) and document verification is successful then the case will be selected for pre-visit.
- If document verification fails then application shall be rejected and defect memo will be generate and sent to the applicant via sms and e-mail.

Google

Any Queries?

Google Search

I'm Feeling Lucky



**Thank
You!!!**

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