



**THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA**
(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)
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April 2, 2018

NOTICE

Extension of time for CEP Credit Hours for renewal of COP

Dear Members,

As per the Guidelines for Mandatory Training for all Members of The Institute under Continuing Education Programme (Available at [http:// icmai.in/upload/Institute/Updates/CEPGuidelines-23112016.pdf](http://icmai.in/upload/Institute/Updates/CEPGuidelines-23112016.pdf)), it is mandatory for the members holding Certificate of Practice (COP) to undergo minimum mandatory training of 15 hours per year commencing from 1st April to 31st March and 50 hours in a block of 3 years (Block of 3 years ended on 31st March,2018) and for the members above the age of 65 years it is 7 hours per year and 25 hours in a block of three years.

As per the clause 9.3 of the Guidelines, Members holding Certificate of Practice are required to confirm that they have secured the minimum annual CEP Credit Hours at the time of renewal of membership and Certificate of Practice. Any shortfall on the minimum CEP Credit hours may cause the hardships to the members as the Certificate of Practice (COP) cannot be renewed in case they have not secured minimum CEP credit hours.

In order to accord opportunity to members desirous of renewing their COPs, but are running short on the stipulated CEP credit hours as mentioned above, it is decided by the Council of the Institute to grant an extension upto 30th June, 2018 to complete the requirement of CEP credit Hours for renewal of COP for the year 2018-19.

Arnab Chakraborty
(CMA Arnab Chakraborty)
Secretary (Acting)