

**The Institute of Cost Accountants of India**

(Statutory body under an Act of Parliament)

5th CMA Awards - 2017
Nomination Form (CMA-CFO Awards)

1. **Name of the Nominee:** _____
2. **Name of the Company (In which nominee is employed) and CIN:** _____

3. **Office Address:** _____

- City:** _____ **Pin Code:** _____
4. **Name of CEO :** _____ **Designation:** _____
Mobile/Telephone: _____ **Email id:** _____
5. **Category to which the company relates:**
(i) **Public Sector Undertaking/Private Sector:** _____
(ii) **Manufacturing Sector/Service Sector:** _____
6. **Contact Details of Nominee:**
Mobile No: _____ **Telephone No:** _____
Fax No: _____ **E-mail:** _____
7. **Qualification:** _____
Membership Number: (ACMA/FCMA) _____
Membership Number of other Professional Institutes: _____
8. **Gender (Male/Female):** _____
9. **Date of Birth:** _____
10. **Details of the Company (As on 31st March 2017):**
(i) **Number of employees (regular):** _____
(ii) **Nature of business:** _____
11. **Give details of positions held by the nominee starting from present position to past positions held for last 10 years:**

Period (date)		Company Name and Address	Designation	Key role and responsibilities	Revenue from Operations in the last year of employment (Rs. Crore)
From	To				



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12. Give the following details for the last three years:

	Unit	2016-17	2015-16	2014-15
a. Working Capital Cycle	No. of days			
b. Return on Capital Employed (Enclose calculation sheet)	%			
c. Total Revenue from Operations	Rs/Crore			
d. Addition to Net Worth	Rs/Crore			
e. Operating expenses ratio i.e Operating expenses /Net Sales *100	%			

(Please attach Annual Reports & Audited Accounts of the Company for the year 2016-17 and 2015-16)

13. Details of Articles/Papers published in the leading Journals/Magazines/Newspapers (attach copy)

14. Give the list of seminars/workshops/ conferences/ programs organized/conducted by the Institute and its Regional Councils/Chapter and attended by the nominee: _____

15. Details of Seminar/Workshops/Conferences/Programs wherein nominee participated as a resource person. Please also mention the topic dealt with. _____

16. Awards received and personal milestones _____

17. Give maximum 300 words write up on each of the following areas for which nominee contributed in the present organization:

- Corporate Governance & CSR Activities
- Energy efficiency and conservation
- Cost Management Practices followed
- Risk Management
- Value creation and preservation

Please note that the activities of the organization, wherein the nominee has not contributed are not required to be furnished.

18. (a) Whether any disciplinary action for economic/other offences has been taken or pending with any organisation / authority against nominee: (Yes / No) _____

(b) If yes, give details: _____

19. Please provide the list of CMA professionals, known to you who are holding key positions in Government, Corporate and other bodies, in the following format:

Name	Designation	Organisation	Membership No.	Contact details
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20. Nominee is willing to contribute to the CMA Profession in the following areas (Please tick) :

- i. To increase opportunities for PCAs by liaison with concerned authorities
- ii. To engage CMA students for training
- iii. To participate in campus placement
- iv. To arrange for Nomination to Institute's Programs
- v. To be resource person for the Programs/seminars/Student Coaching
- vi. To participate in CMA Awards and arrange for nomination in National Awards
- vii. To write Technical Papers/ Articles
- viii. To involve in Research Work/study
- ix. To enhance Membership Strength by persuading qualified non-members
- x. To contribute in Social Activities like Swatchh Bharat, Blood Donation camp, environment protection etc.
- xi. To help under-privileged students by sponsoring the expenditure of their studies
- xii. Any other area (Please specify)

DECLARATION

I hereby declare that all the information given above and in the enclosures is true and correct to the best of my knowledge and belief.

(Name of the Nominee)*

(Signature)*

(Name of the Nominator)

(Signature)

*Signature of the nominee is required only in case of self-nomination

The last date of receipt of nomination is September 15, 2018. Please send the nomination at the address given below:

Joint Director (Professional Development)
The Institute of Cost Accountants of India
CMA Bhawan, 3, Institutional Area, Lodhi Road,
New Delhi - 110 003
E-mail: pd@icmai.in Website: www.icmai.in

Enclosures:

1. Annual Reports (2016-17 & 2015-16)
2. Organisation Chart
3. Write up (Para 17)
4. List of CMA Professionals (Para 19)
5. Any other _____